

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>			1. Request Number DOEE-2016-R-0002		Page of Pages 1   4																		
2. Amendment/ Modification Number A01		3. Effective Date: See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption District of Columbia Sustainable Energy Utility Contractor																	
6. Issued by:  Department of Energy and Environment 1200 First Street, NE, 5th Floor Washington, DC 20002			Code		7. Administered by (If other than line 6)																		
8. Name and Address of Contractor (No. street, city, county, state and zip code)  <b>TO ALL PROSPECTIVE OFFERORS</b>  Code _____ Facility _____				X		9A. Amendment of Solicitation No. DOEE-2016-R-0002																	
						9B. Dated (See Item 11) February 19, 2016																	
						10A. Modification of Contractor/Order No.																	
						10B. Dated (See Item 13)																	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS																							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.																							
12. Accounting and Appropriation Data (If Required)																							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14																							
A. This change order is issued pursuant to the Clean and Affordable Energy Act of 2008 ("CAEA"), § 205(a) (D.C. Official Code § 8-1774.05(a)). The changes set forth in Item 14 are made in the contract/order no in item 9A.																							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of CAEA § 205(a) (D.C. Official Code § 8-1774.05(a)):																							
C This supplemental agreement is entered into pursuant to authority of: CAEA § 205(a) (D.C. Official Code § 8-1774.05(a)):																							
D. Other (Specify type of modification and authority)																							
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.																							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  <b>In accordance with Solicitation No. DOEE-2016-R-0002, the following modifications are made:</b>																							
1. Title Page [Page 1 of Solicitation] – The RFP schedule is deleted in its entirety and replaced by the following: <b>"RFP SCHEDULE:</b>																							
<table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">RFP Released on</td> <td>February 19, 2016</td> </tr> <tr> <td><b>Pre-Proposal Conference</b></td> <td><b>March 7, 2016, 1:00PM – 3:00PM EST</b></td> </tr> <tr> <td>Questions Submitted by</td> <td>March 11, 2016</td> </tr> <tr> <td>Questions Answered by</td> <td>March 18, 2016</td> </tr> <tr> <td><b>RFP Response Due Date</b></td> <td><b>April 18, 2016, 5:00PM EST</b></td> </tr> <tr> <td>Offeror Interviews, as needed*</td> <td>April 25 to April 29, 2016</td> </tr> <tr> <td>Contract Negotiations*</td> <td>May 9 to May 13, 2016</td> </tr> <tr> <td>Contract Execution by*</td> <td>June 15, 2016 (<i>Submitted to DC Council</i>)</td> </tr> </table>								RFP Released on	February 19, 2016	<b>Pre-Proposal Conference</b>	<b>March 7, 2016, 1:00PM – 3:00PM EST</b>	Questions Submitted by	March 11, 2016	Questions Answered by	March 18, 2016	<b>RFP Response Due Date</b>	<b>April 18, 2016, 5:00PM EST</b>	Offeror Interviews, as needed*	April 25 to April 29, 2016	Contract Negotiations*	May 9 to May 13, 2016	Contract Execution by*	June 15, 2016 ( <i>Submitted to DC Council</i> )
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Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.																							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST Director of Contracts, Procurement and Grants																			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed																	
(Signature of person authorized to sign)				(Signature of Contracting Officer)																			

<b>CONTINUATION SHEET</b>		Solicitation Number	Page of Pages					
<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>		DOEE-2016-R-0002	2	4				
<p>2. Section A, Box 10 [Page 2 of Solicitation], titled "PLEASE FURNISH PROPOSALS TO ISSUING OFFICE ON OR BEFORE," is hereby amended by deleting "5:00 PM EST, April 4, 2016" and substituting "5:00 PM EST, April 18, 2016"</p>								
<p>3. Section J: Attachments is hereby amended by adding the following two rows to the bottom of the list of attachments.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;"><b>J.14</b></td> <td>           Experience Questionnaire  <a href="http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/Contractor_Experience_Questionnaire_Form.pdf">http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/Contractor_Experience_Questionnaire_Form.pdf</a> </td> </tr> <tr> <td style="text-align: center;"><b>J.15</b></td> <td>           Past Performance Evaluation form  <a href="http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_Past_Performance_Evaluation_Form.pdf">http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_Past_Performance_Evaluation_Form.pdf</a> </td> </tr> </table>					<b>J.14</b>	Experience Questionnaire <a href="http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/Contractor_Experience_Questionnaire_Form.pdf">http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/Contractor_Experience_Questionnaire_Form.pdf</a>	<b>J.15</b>	Past Performance Evaluation form <a href="http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_Past_Performance_Evaluation_Form.pdf">http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%209%20Solicitation%20Attachments_Past_Performance_Evaluation_Form.pdf</a>
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<p>4. <b>Section L.1.1.3 – Client References</b> – is hereby amended by deleting section L.1.1.3 in its entirety and substituting the following language as Section L.1.1.3:</p> <p><b>"L.1.1.3 Past Performance</b></p> <p><b>L.1.1.3.1</b> Offerors shall provide, with proposal, the complete Experience Questionnaire (Attachment J.14) listing all contracts in which the Offeror or major partners on the bidding team have performed work of similar complexity, function, and scope in the past five (5) years. Work is similar if the function, responsibilities, and duties of the Offeror or partners are essentially the same or substantially similar to the services described in Section C. Current contact information must be provided for each reference to allow verification by DOEE.</p> <p><b>L.1.1.3.2</b> Offerors shall provide completed past performance evaluations using the Past Performance Evaluation Form (Attachment J.15) for a minimum of three (3) references as listed in the Experience Questionnaire (Attachment J.14). The ratings must be Acceptable or better, as described in the instructions and rating criteria on page 2 of the Past Performance Evaluation Form."</p>								
<p>5. <b>Section L.2.1 – Important Dates</b> – is hereby amended by deleting Section L.2.1 in its entirety and substituting the following language as Section L.2.1:</p> <p><b>"L.2.1 Important Dates</b></p> <p>Important dates for this solicitation are listed below:</p> <p>RFP Released on: February 19, 2016            Pre-Proposal Conference: March 7, 2016, 1:00PM – 3:00PM EST            Questions Submitted by: March 11, 2016            Questions Answered by: March 18, 2016            RFP Response Due Date: April 18, 2016, 5:00PM EST            Offeror Interviews, as needed*: April 25 to April 29, 2016            Contract Negotiations*: May 9 to May 13 2016            Contract Execution by*: June 15, 2016 (<i>Submitted to DC Council</i>)            * All dates after the RFP Response Due Date are subject to change."</p>								
<p>6. <b>Section L.2.2 – Proposal submission</b> – is hereby amended by deleting "April 4, 2016" and substituting "April 18, 2016."</p>								

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<p><b>7. Section M.3, Table M.2 – Evaluation Criteria</b> – is hereby amended by deleting Table M.2 in its entirety and substituting the following table as Table M.2:</p>			
<b>Evaluation Criteria</b>			<b>Maximum Points</b>
<b>1. Organizational and Management Capability</b>			<b>20</b>
– Offeror qualifications and experience in program design, innovative program development, and portfolio development			
– Qualifications and experience of Key Contractor Personnel			
– Management structure, organization chart, and staffing plan			
– Data collection protocols, budgeting and financial management, and IT budget and proposal			
<b>2. Proposed DCSEU Program Portfolio and Program Delivery</b>			<b>30</b>
– Creative approach that is bold, innovative, and transformative, yet solidly grounded in research and past accomplishments			
– Quantity of stated energy savings			
– Likelihood of achieving or exceeding stated energy savings and renewable energy development benchmarks			
– Specific capabilities and resources that enhance program delivery			
– Programs targeting difficult-to-serve market segments, lost-opportunities, and market transformation			
– Approach to creating green jobs in the District			
<b>3. Marketing and Consumer Information Strategy</b>			<b>10</b>
– Experience with successful approaches			
– Creativity			
- Plan for outreach, education and community engagement			
– Strategy for hard-to-reach market segments			
<b>4. Innovation</b>			<b>10</b>
– Proposals for use of the innovation fund			
– Proposals for leveraging other funding sources			

<b>5. Local Resources</b>	<b>10</b>
– District-based entity serving as Prime Contractor	
– Number of CBEs on bidding team	
- Number of District-based entities on bidding team	
– Number of Community Based Organizations on bidding team	
<b>6. Cost Proposal</b>	<b>10</b>
- Realistic Budget for program delivery and achievement of performance benchmarks	
- General and Administrative Budget	
- IT and MIS Budget	
- Fixed fee	
<b>7. Past Performance</b>	<b>10</b>
– Completed and Verifiable Experience Questionnaires	
– Past Performance Evaluations	
<b>Total Points</b>	<b>100</b>

**8. PROSPECTIVE OFFEROR QUESTIONS OF CLARIFICATION, AND THE DISTRICT’S RESPONSES, ARE SET FORTH BELOW:**

**Question #1:** Will you please provide a four week extension to the RFP Response Date to permit submittals on May 2, 2016?

**Response:** A four week extension to the RFP Response Date will not be provided. However, there will be an extension of two (2) weeks. The new RFP Response Due Date is April 18, 2016. Please refer to the amended timeline in Amendment No. 1 above.

**Question #2:** Given the complexity and depth of the program scope, would DOEE consider postponing the proposal due date?

**Response:** There will be an extension of two (2) weeks. The new RFP Response Due Date is April 18, 2016. Please refer to the amended timeline in Amendment No. 1 above.

**Question #3:** Will you be sharing the slides presented at the bidder’s conference?

**Answer:** Yes. The slides will be posted to DOEE’s website, and may be retrieved at <http://doee.dc.gov/service/dc-sustainable-energy-utility-dcseu>. The timeline presented in the slides reflects the amended timeline updated herein.