# Lead Service Line Planning Task Force

# Meeting Minutes

July 7, 2022

Meeting Called to Order at 2:00 p.m. by Maureen Schmelling, appointed Chair.

1. Roll Call of Task Force Members

* Matthew Nestopoulos, designee for Department of Consumer and Regulatory Affairs (DCRA)
* Stephen Varga, designee for District Department of Transportation (DDOT)
* Randy Speck, public representative appointed by Council
* Valerie Baron, public representative appointed by Council
* John Deignan, designee for DC Water and Sewer Authority (DC Water)

**Guest Panelists**

* Michael Porcello, Council
* Darius Taylor, DOEE
* Paul Schwartz, Lead Emergency Action for the District

1. Adoption of Meeting Agenda and Meeting Minutes

The meeting agenda was adopted and meeting minutes from the 6/30/2022 meeting can be adopted.

1. Logistics for Report Writing and Discussions

Suggestions:

* DOEE should create one draft report document that the entire task force can work from
* Use a separate document to keep track of each task force members issues of agreements and disagreements so content and discussions are not lost
* Any areas of the document that are taken out, needs to be tracked in changes in cases of redundancy
* Use the comment section in areas of the report where there are still discrepancies amongst the task force
* Follow sections of the statute to create a finalized report from the task force
* Use some content that is responsive to issues that have come up in discussions, that provide an overall context for the questions addressed in the legislation so that we ensure the final view reflects such
* Q: When does DC Water expect to have their comments on the legislation?
* A: Maureen Schmelling placed comments in the report that carried over to the legislation and suggests developing an organized document to submit to DC Water’s legal department to review the report and legislation before comments are made.
* Q: What areas/comments of the document have not been received?
* A: Internally we went through the document, but the draft that was sent to the task force did not include comments in the legislative section.
* Q: Is there only one section where comments haven’t been added?
* A: No, we also did not comment on the cost estimate section as well due to the need for input from the team who oversees the cost estimate portion.
* Q: Can DC Water give a comment on a timeline on when the task force can receive DC Water’s comments on the draft report specifically areas that were not addressed?
* A: We will look at the document today and reach out to the task force. We are aiming for Monday, to get the SharePoint documents circulated.

1. DOEE Public Listening Session Communications Plan

* DOEE will be holding a public listening session on July 28th, 2022, at 12:00pm and 6:30pm. This will provide the public an opportunity to listen in on Lead Service Line Planning Task Force updates, ask questions, and address any concerns they may have regarding lead
* The event will be posted on Eventbrite; the public will be able to sign up using their email and telephone number
* Social media graphics posted on Instagram, Twitter, and Facebook will include DOEE, DCRA, and DDOT logos to display the partnerships amongst agencies
* Rollouts will begin on July 14th and continue July 21st and 25th

1. Reactions to Proposed Sections of the Draft Report

Prioritization Criteria:

* Model runs will be conducted by DC Water to ensure that partial and full lead service line pipe materials are weighed equally and equitably, and a sensitivity analysis will be conducted

Suggestions:

* DC Water should provide clarity around the timing and circumstances under which the prioritization will be reevaluated and if they’re able to provide a commitment on the timeline for sharing this information publicly
* Circulate a list to the task force of the criteria that DC Water is using now with their assigned percentages, alongside a list of the data that they’re trying to obtain with the aspirational percentages
* Provide a commitment through this report for DC Water to use their lead website or another source to keep the public informed in real time when they’re considering changing the data metrics and when they’ve updated it
* Q: When does DC Water expect to be able to evaluate the weight given to pipe materials using model runs?
* A: So many of these activities go along in parallel, they don't go sequentially. For example, with service line indication, if we have a block scheduled for water main replacement under a small diameter water main. That will be conducted 4 years out, so we're not going to plan to go identify all those materials as a priority within the first couple of years. We're going to get to that block into your place of service lines. When we start adding in all the model factors, every year we're going to run a model and every year we're going to have different factors to evaluate.
* Q: Will DC Water’s June 2021 Plan, also be modified as you went along?
* A: Yes, we will be conducting our model runs in early August or late July, so at that time we will assess if it represents what we think the objective is.
* Q: On page 29, under the comment number 32 is the entire comment in response to our suggestion that there needs to be an auditor of some sort to look at how funds are being spent?
* A: Yes, we are directing that responsibility to auditors and oversight committees. We believe the information should be more transparent to the public rather than have auditors.

Interagency Coordination:

* Q: Under section 3A, it states that there were more than 150,000 excavations. How was that number derived?
* A: We totaled all the test pits from the cost estimate to formulate this amount.
* Q: What are the inspections that DCRA must conduct regarding test pits?
* A: DCRA must inspect the installations from private side connections not necessarily the private side test pits.
* Q: What is occupancy permits?
* A: There are two types of public space permits; occupancy and construction. Occupancy permits stipulate the use of public space for a given amount of time where the public space will have no changes for a period.
* Q: What’s the difference between an occupancy permit technician and a traffic work zone technician?
* A: Within DDOT’s PSRD review program, we have specialists who review various parts of any public space permit application. We have a group focused on the review of the traffic control plans, and others who focus on different areas.

Recommendations:

* In the revision it should be broken out to consist of public side excavation being inspected by DDOT, and private side excavations to be inspected by DCRA.

1. Outreach and Partnership Opportunities

* DOEE will hold a public listening session on July 28th to provide the public an opportunity to listen in on Lead Service Line Planning Task Force updates, ask questions, and address any concerns they may have regarding lead
* Randy Speck reached out to Councilmember Lewis George’s office but has not received a response regarding her proposed bill
* Conduct a training session on July 8th, 2022, dedicated to showing how DC Water conducts their outreach strategy and how their outreach team is trained on door-to-door outreach
* Participate in door-to-door outreach on July 9th, 2022, to inform the public on the many programs that are conducive to removing lead pipes in the district

1. Independent Cost Assessment Update

Michael Porcello:

* There is not a specific timing update for the cost estimate, as meetings have not been conducted with the contractor. The contractor has substantively concluded their work but needs to finish the drafting.
* Will reach out to the contractor to get the final report and explore times in September that people will want to testify before the committee and talk about the final report from the task force.

1. Action Items and Future Agenda Items

Action Items

* + Task Force will:
    - Promote the public listening session held by DOEE on July 28th
    - Prepare a single organized document that the task force can use collectively to compile edits, comments, and concerns
    - Create a second document that tracks each task force members issues of agreements and disagreements, so content and discussions are not lost
    - Create a SharePoint that the task force can use
    - Discuss concerns regarding DC Water’s use of program managements responsibility
  + Kenley Farmer will:
    - Reach out to Council staff regarding updates on the independent cost assessment.
    - Add Michael Porcello to the next task force meeting
    - Follow up with DC Water and DDOT upon their review of the draft report for further steps in the process
* Valerie Baron will:
* Speak with Michael Porcello regarding mapping policy proposals from the task force that are like other legislative vehicles such as Newark, NJ lead service
* DC Water will:
  + - Will provide redlines of the documents for review from the Task Force
    - Review and provide more information in context of their plan
* DDOT will:
* Add a list of citations for legislation/policy that would require exemption in policy.
* Flesh out summary of FTE request; speak to economy of scale

**Proposed Agenda for 7/21/22**

1. Roll Call of Task Force Members
2. Adoption of Meeting Minutes and Meeting Agenda
3. Independent Cost Assessment Update
4. Reactions to Proposed Sections of the Draft Report
5. Discuss Outreach and Partnership Opportunities
6. Reports from Subcommittees
7. Question and Answer Session
8. Action Items and Future Agenda Items