**Sustainable energy Utility Advisory Board (SEUAB) Meeting**

**TUESDAY, December 14, 2021**

**10:00 AM – 12:00 PM**

**Call to Order**

Chair Bicky Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 10:10 AM, December 14, 2021. This was a Microsoft Teams video conference call meeting.

**Roll Call/Introductions**

Roll call was taken at 10:03am, and the following people were in attendance:

**Board Members:**

|  |  |  |
| --- | --- | --- |
| **Name** | **In Attendance?** | **FY 2022 Attendance Record** |
| Bicky Corman (Board Chair) | Yes | 3/3 |
| Millie Knowlton (Vice Chair) | Yes | 3/3 |
| Sandra Mattavous-Frye | Yes | 3/3 |
| Cary Hinton | Yes | 3/3 |
| Donna Cooper | Yes | 3/3 |
| Eric Jones | Yes | 3/3 |
| Nina Dodge | Yes | 3/3 |
| Marshall Duer-Balkind | Yes | 3/3 |
| Jamal Lewis - Low-Income Community\* | Yes | 1/3 |
| Matthias Paustian - Chairperson Mendelson\* | Yes | 1/3 |
| Mishal Thadani - Economic Development\* | Yes | 1/3 |
| Sasha Srivastava - Renewable Energy\* | Yes | 1/3 |
| *Gas Company* | *Vacant* | n/a |

\*A new Board member sworn in on December 14, 2021.

**Other Attendees:** Lance Loncke (Sr. Program Analyst, DOEE); Hussain Karim (DOEE); Dave Epley (Associate Director, DOEE); Patti Boyd (Senior Technology Strategist, DCSEU); Karen Sistrunk (OPC); Angela Johnson (DCSEU); Zoe Heller (DCSEU); Sarah Kogel-Smucker (OPC); Yohannes Mariam (OPC); LaKeisha Lockwood (DOEE); Robert Stephenson; Tamara Christopher (DCSEU); Andrea Harper (Pepco); Nathanael Gillespie (Pepco); Crystal McDonald (DCSEU); Joseph Cohen (Pepco); Brandon Bowles (DCSEU); Joseph Cohen (Pepco); LaNesha Kearse (MOTA), Booker, Roary (MOTA)

**Approval of Agenda**

At 10:10AM, Sandra Mattavous-Frye moved to approve the agenda, it was seconded by Donna Copper.

* All in favor, none opposed.

**Swearing in of New Board Members - Booker Roary Jr (MOTA), LaNesha Kearse (MOTA)**

**Members were sworn in by Mr. Roary Jr. at 10:21 am.**

* Nina Dodge and Donna Copper were reappointed.
* Jamal Lewis was appointed to fill the Low-Income Community slot.
* Matthias Paustian was appointed to fill the Chairperson Mendelson slot.
* Mishal Thadani was appointed to fill the Economic Development slot.
* Sasha Srivastava was appointed to fill the Renewable Energy slot.

Ms. Kearse (MOTA) will send over the oaths to new and reappointed members for signature by close of business today.

**Questions/Comments from DCSEU AB included:**

* Ms. Dodge asked if reappointed members needed to be sworn in again. Mr. Roary confirmed that reappointed members also need to be sworn in again after reappointment.
* Ms. Dodge asked if Ms. Knowlton was still an active Board Member based on the slot that she is currently filling. Mr. Epley confirmed that she is a voting member.

**Review & Adoption of Minutes – Bicky Corman**

Ms. Dodge has comments on minutes and will send around her meeting minute comments to the board today.

**FY20 DCSEU Board Report Review - Bicky Corman**

* Mr. Epley made changes and added comments in the live report document during the board meeting. **Please see updated Board Report for added changes and comments.**
* Ms. Dodge will send her changes and comments separately.
* Chair Corman requested that all changes that do not require Board input be sent separately.
* Mr. Epley will send updated final draft on Monday, December 20, 2021.
* Board members will vote on the report on December 22, 2021. Mrs. Lockwood will send out a doodle poll to determine the best time to meet.
* Board agreed to remove unit name throughout the report.
* Chair Corman requested that grammatical/formatting changes and comments be sent over separately in the interest of time.
* Additional meeting scheduled for Friday, December 17, 2021 at 1:30 pm. All comments/changes should be submitted to Dave by 12:00 pm on Thursday, December 16, 2021.

**Actions taken by the Board**

* Approval of November 9, 2021 meeting agenda
* Approval to adopt the June and October Board meeting minutes with Chair Corman’s edits to be included

**Actions for the next Agenda**

* The board will be meeting on Thursday, December 14, 2021 at 1:30 pm to continue review and discussion of the FY20 board report.
* Ms. Dodge will be sending comments around on November 9, 2021 meeting minutes.
* Doodle poll will be sent out for December 22, 2021 board vote on the FY20 Board report.

**Adjournment**

* Chair Corman adjourned the meeting at 12:02 PM.

*Minutes prepared by LaKeisha Lockwood, DOEE*