**Sustainable energy Utility Advisory Board (SEUAB) Special Meeting**

**Friday, December 17, 2021**

**1:30 PM –3:00 PM**

**Call to Order**

Chair Bicky Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 1:39 pm, December 17, 2021. This was a Microsoft Teams video conference call meeting.

**Roll Call/Introductions**

Roll call was taken at 1:37 pm, and the following people were in attendance:

**Board Members:**

| **Name** | **In Attendance?** | **FY22 Regular Meeting Attendance** | **FY22 Special Meeting Attendance** |
| --- | --- | --- | --- |
| Bicky Corman (Board Chair) | Yes | 3/3 | 1/1 |
| Millie Knowlton (Vice Chair) | Yes | 3/3 | 1/1 |
| Sandra Mattavous-Frye (Sarah Kogel-Smucker as proxy) | Yes | 3/3 | 1/1 |
| Cary Hinton | No | 3/3 | 0/1 |
| Donna Cooper | Yes | 3/3 | 1/1 |
| Eric Jones | No | 3/3 | 0/1 |
| Nina Dodge | Yes | 3/3 | 1/1 |
| Marshall Duer-Balkind  | Yes | 3/3 | 1/1 |
| Jamal Lewis - Low-Income Community\* | Yes | 1/3 | 1/1 |
| Matthias Paustian - Chairperson Mendelson\* | No | 1/3 | 0/1 |
| Mishal Thadani -Economic Development\*  | Yes | 1/3 | 1/1 |
| Sasha Srivastava - Renewable Energy\* | Yes | 1/3 | 1/1 |
| *Gas Company* | *Vacant* | n/a |  |

\*A new Board member sworn in on December 14, 2021

**Other Attendees:** Lance Loncke (Sr. Program Analyst, DOEE); Hussain Karim (DOEE); Dave Epley (Associate Director, DOEE); Patti Boyd (Senior Technology Strategist, DCSEU); Sarah Kogel-Smucker (OPC); Yohannes Mariam (OPC); LaKeisha Lockwood (DOEE);

**Questions/Comments for the DC SEUAB included:**

* Ms. Dodge requested a discussion be added to the next meeting agenda regarding a summary of the DCSEU contract and all its modifications.

**Actions taken by the Board**

* Collective editing on the Annual Report. Mr. Epley updated the report live. Please see updated report for changes, comments and responsibilities.

**Actions for the next Agenda**

* Discuss the addition of a DCSEU contract summary to include contract highlights and modifications.
* Discuss board report structure, timing and content.

**Adjournment**

* Chair Corman adjourned the meeting at 03:02 PM.

*Minutes prepared by LaKeisha Lockwood, DOEE*