

DEPARTMENT OF SMALL AND LOCAL BUSINESS DEVELOPMENT

NOTICE OF FUNDING AVAILABILITY (NOFA)

DC GOVERNMENT CLEAN TEAM PROGRAM

The Department of Small and Local Business Development (DSLBD) is soliciting applications from eligible applicants to manage a **DC Clean Team Program** (“the Program”) in six service areas (listed below).

Through this grant, DSLBD will fund clean teams, which will: 1) Improve commercial district appearance to help increase foot traffic, and consequently, opportunity for customer sales; 2) Reduce litter, graffiti, and posters which contributes to the perception of an unsafe commercial area; 3) Maintain a healthy tree canopy and landscape that contributes to the perception of a safe and attractive shopping area; 4) Support Sustainable DC goals by recycling, mulching street trees, using eco-friendly supplies, and reducing stormwater pollution generated by DC’s commercial districts.

Eligible applicants are DC-based nonprofit organizations that are incorporated in the District of Columbia and, have demonstrated capacity with: a) providing clean team services or related services to commercial districts or public spaces; b) providing job-training services to its employees; and c) providing social support services to its Clean Team employees.

DSLBD will **award** one grant up to \$100,000 for **each** of the following **service areas** (i.e., a total of six grants).

- 12th Street, NE
- Connecticut Avenue, NW
- Georgia Avenue, NW
- Kennedy Street, NW
- Minnesota Avenue, NE
- Ward 1

The **grant performance period** to deliver clean team services is October 1, 2014 through September 30, 2015.

Application Process: Interested applicants must complete an online application (RFA Part 2, see below) and submit it on or before **Monday, August 1, 2014 at 2:00 p.m.** DSLBD will not accept applications submitted via hand delivery, mail or courier service. **Late submissions and incomplete applications will not be forwarded to the review panel.**

The **Request for Application** (RFA) comprises two parts:

1. **RFA Part I: Program Guidelines and Application Instructions** document, which includes: a detailed description of clean team services; service area boundaries; applicant eligibility requirements; and selection criteria. DSLBD will post RFA Part 1 on or before July 7, 2014 at www.dslbd.dc.gov (click on the *Our Programs* tab and then *Solicitations and Opportunities* on the left navigation column).
2. **RFA Part II: Online Application Form** through which an Applicant submits its eligibility information, proposed service delivery plan and budget for each service area of interest. To access the online application form, an organization must complete and submit an online **Expression of Interest** form. DSLBD will post the Expression of Interest form and link to the online application on or before July 7, 2014 at www.dslbd.dc.gov (click on the *Our Programs* tab and then *Solicitations and Opportunities* on the left navigation column).

Selection Criteria for applications will include: a) Applicant Organization's demonstrated capacity to provide clean team or related services, and managing grant funds; b) Proposed service delivery plan for basic and additional clean team services; and c) Proposed budget. Applicants should reference RFA Part 1 for detailed description of selection criteria. DSLBD shall notify applicants of their selection status on or before September 1, 2014.

DSLBD will host a **Pre-Submission Meeting** on Thursday, July 10, 2014 at 10:00 AM at 441 4th Street NW, Washington DC 20001, Room 805S (take elevators to right). Attendees must bring photo identification to enter this building. If additional Pre-Submission Meetings are scheduled, DSLBD will email to organizations that completed an Expression of Interest form (see above) and will post at www.dslbd.dc.gov (click on the *Our Programs* tab and then *Solicitations and Opportunities* on the left navigation column).

Selection Process: DSLBD will select grant recipients through a competitive application process that will assess if an Applicant meets the criteria for eligibility, experience, proposed service delivery plan, budget, and applicant's capacity. Applicants may apply for one or more service areas by submitting a separate application for each service area. DSLBD will determine grant award selection and notify all applicants of their status via email on or before September 1, 2014.

Funding for this award is contingent on continued funding from the grantor. The RFA does not commit the Agency to make an award.

DSLBD reserves the right to issue addenda and/or amendments subsequent to the issuance of the NOFA or RFA, or to rescind the NOFA or RFA.

For more information, contact Camille Nixon at the Department of Small and Local Business Development at (202) 727-3900 or camille.nixon@dc.gov.