

Budget & Budget Narrative

Department of Energy & Environment: Grant Writing Workshop Series

Tuesday, October 9th 2018

5:30 – 8:00 PM

GOALS	Learn how to write a grant budget and narrative.
OBJECTIVES	Determine cost for activities and associated justification that connects to the overall project goal.
TAKEAWAYS	Calculate all cost; personnel, direct, matching, and in-kind. Draft budget narrative.
HOMEWORK	Develop a budget and budget narrative for a community stormwater project.

Agenda

- 5:30 PM** **Registration & Networking**
- 6:00 PM** **Welcome & Introductions**
- *Ashley Milton, Building Bridges Across the River*
 - *Kara Pennino, Department of Energy & Environment*
- 6:05 PM** **Last Week Recap**
- *Kara Pennino, Department of Energy & Environment*
- 6:10 PM** **Budget & Budget Narrative 101**
- *Emily Rice, Department of Energy & Environment*
 - *Kara Pennino, Department of Energy & Environment*
- 6:45 PM** **Community Stormwater Solutions Grantee**
- *Rebecca Stack, Design Green LLC*
- 7:00 PM** **Workbook Activity Part 1 & 2**
- 7:40 PM** **Scoring Criteria**
- 7:50 PM** **What's Next?**
- *Ashley Milton, Building Bridges Across the River*
- 7:55 PM** **Closing Remarks**
- 8:00 PM**