Budget & Budget Narrative

Department of Energy & Environment: Grant Writing Workshop Series
Tuesday, October 9th 2018
5:30 – 8:00 PM

<table>
<thead>
<tr>
<th>GOALS</th>
<th>Learn how to write a grant budget and narrative.</th>
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<tr>
<td>OBJECTIVES</td>
<td>Determine cost for activities and associated justification that connects to the overall project goal.</td>
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<td>TAKEAWAYS</td>
<td>Calculate all cost; personnel, direct, matching, and in-kind. Draft budget narrative.</td>
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<td>HOMEWORK</td>
<td>Develop a budget and budget narrative for a community stormwater project.</td>
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Agenda

5:30 PM   Registration & Networking

6:00 PM   Welcome & Introductions
• Ashley Milton, Building Bridges Across the River
• Kara Pennino, Department of Energy & Environment

6:05 PM   Last Week Recap
• Kara Pennino, Department of Energy & Environment

6:10 PM   Budget & Budget Narrative 101
• Emily Rice, Department of Energy & Environment
• Kara Pennino, Department of Energy & Environment

6:45 PM   Community Stormwater Solutions Grantee
• Rebecca Stack, Design Green LLC

7:00 PM   Workbook Activity Part 1 & 2

7:40 PM   Scoring Criteria

7:50 PM   What’s Next?
• Ashley Milton, Building Bridges Across the River

7:55 PM   Closing Remarks

8:00 PM