Project Description & Partners
Department of Energy & Environment: Grant Writing Workshop Series
Tuesday, September 25th 2018
5:30 – 8:00 PM

<table>
<thead>
<tr>
<th>GOALS</th>
<th>Learn what is a RFA, what a grant application looks like, how to write a project description, and the importance of community partners.</th>
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<tr>
<td>OBJECTIVES</td>
<td>Write a grant project description for a DOEE Community Stormwater Solutions grant.</td>
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<td>TAKEAWAYS</td>
<td>Ideas grow better when a team forms a collaborative partnership.</td>
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<td>HOMEWORK</td>
<td>Refine project description. Think about potential partners.</td>
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**Agenda**

5:30 PM       Registration & Networking

6:00 PM       Welcome & Introductions
  - Ashley Milton, Building Bridges Across the River
  - Kara Pennino, Department of Energy & Environment

6:05 PM       Last Week Recap

6:10 PM       Request for Application & Community Stormwater Solutions Grant Application 101
  - Emily Rice, Department of Energy & Environment

6:25 PM       Grant Project Description 101
  - Kara Pennino, Department of Energy & Environment

6:35 PM       Community Stormwater Solutions Grantees
  - Kayla David, Alice Ferguson Foundation
  - Emily Conrad & Matthew Gallagher, Anacostia Watershed Society

6:45 PM       Workbook Activity Part 1: Grant Application Review

7:00 PM       Workbook Activity Part 2: Practice Writing

7:40 PM       Elevator Speech
  - Emily Rice, Department of Energy & Environment

7:45 – 8:00 PM Closing Remarks