

EXAMPLE WORK PLAN

Applicant: Blue Badgers, Inc.		Project Title: Bring Back Blue Badgers	
GOAL 1: Three Community Cleanups			
Specific and Measurable Objectives & Activities:			
Strategy #1: Recruit 15 volunteers			
<u>Key activities needed to accomplish this strategy:</u>	<u>Responsible Staff</u>	<u>Timeframe</u>	
<ul style="list-style-type: none"> Confirm date, time, and location of community cleanups Create event flyers Share event with community partners Market event on social media and listservs 	Susan Stormwater Walter Waters	April 2019 – May 2019	
Strategy #2: Collect 200 bags of trash			
<u>Key activities needed to accomplish this strategy:</u>	<u>Responsible Staff</u>	<u>Timeframe</u>	
<ul style="list-style-type: none"> Buy 200 trash bags Record number of trash bags collected at cleanups 	Holly Helper	May 2019	

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WORKBOOK ACTIVITY 2 PART 1:

Project Work Plan

Applicant:	Project Title:	
<u>GOAL 1:</u>		
Specific and Measurable Strategies & Activities:		
Strategy #1:		
<u>Key activities needed to accomplish this strategy:</u>	<u>Responsible Staff</u>	<u>Timeframe</u>
<ul style="list-style-type: none">• _____• _____• _____• _____		
Strategy #2:		
<u>Key activities needed to accomplish this strategy:</u>	<u>Responsible Staff</u>	<u>Timeframe</u>
<ul style="list-style-type: none">• _____• _____• _____• _____		
Strategy #3:		
<u>Key activities needed to accomplish this strategy:</u>	<u>Responsible Staff</u>	<u>Timeframe</u>
<ul style="list-style-type: none">• _____• _____• _____• _____		

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WORKBOOK ACTIVITY 2 PART 2: *Project Work Plan*

How will you measure success?

Activities are the small steps taken during a grant period (<i>cleanups, plants, workshops, etc.</i>)	Outputs are quantifiable (<i>200 bags of trash collected at cleanups</i>)	Outcomes are the larger goals. Think big picture. (<i>Make Believe Island is a cleaner environment. Increase the population of Blue Badgers on Make Believe Island</i>).

Deliverables are tangible (*Litter prevention signs on Make Believe Island*).

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