

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Department of Energy and Environment

**SUPPLEMENTAL APPLICATION FOR SYNTHETIC MINOR OR OTHER  
POTENTIAL TO EMIT LIMIT**

This is a supplemental form for use in circumstances where an applicant is requesting a limit on some aspect of operations in order to limit the potential to emit<sup>i</sup> (PTE) of specific equipment or the entire facility. Such a limit may be used to avoid applicability of various regulations whose applicability is triggered by a PTE over a certain level (e.g. Title V, NNSR, MNSR, PSD, NESHAP). *This application form is intended as a supplement to the standard application forms for the covered equipment and is not intended to take the place of a standard permit application.*

For further information on PTE limits or the synthetic minor permitting program, please contact the Air Quality Division (AQD) Permitting Branch at (202) 535-1747 or contact your assigned permit writer directly.

1. Full Legal Name of Applicant/Organization:	
2. Facility Name, if different:	
3. Facility Street Address:	
4. Applicant/Organization Mailing Address:	
5. Contact Information	
Name of Facility Responsible Official <sup>ii</sup> :	Name of Contact Person at the Site:
Title of Responsible Official:	Title of Contact Person at the Site:
Responsible Official Telephone Number:	Contact Person's Telephone Number:
Responsible Official Email Address	Contact Person's Email Address:
6. Facility Type and Purpose:	

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7. What is the purpose of this request for a PTE limit (select all that apply)?

- Avoid Title V applicability (20 DCMR Chapter 3)
- Avoid Nonattainment New Source Review (NNSR) applicability (20 DCMR § 204)
- Avoid Prevention of Significant Deterioration (PSD) applicability (40 CFR § 52.21)
- Avoid Minor New Source Review (MNSR) (20 DCMR § 209) applicability
- Avoid applicability of one or more National Emission Standards for Hazardous Air Pollutants (NESHAP) standard  
List 40 CFR Part 63 Subpart(s): \_\_\_\_\_
- Other reason  
Explain:

8. What equipment is to be affected by this PTE limit?

9. What is/are the target pollutant(s) being limited? \_\_\_\_\_

10. What is/are the applicable pollutant threshold(s) being avoided?

11. Describe the limit you are proposing to take. Make sure to include the type of limit (e.g. fuel usage limit, operating hours limit, etc.), the identification of the equipment covered by the limit, and the magnitude of the limit (e.g. the specific number of operating hours, gallons of fuel, etc. per time period).

12. Describe your proposed method for monitoring and keeping records to determine compliance with the limit.

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13. Complete the following table to show the PTE of the affected equipment without the PTE limit and with the PTE limit. Attach documentation showing how you calculated these values.

As an alternative to completing this table, you may check the following box and attach emission calculations in your own format. Please ensure that any format used shows how the PTEs of all regulated pollutants are affected by the limit, not just the target pollutant(s).

Pollutant	PTE Without Limit (in tons per year)	PTE With Limit (in tons per year)
Volatile Organic Compounds (VOCs)		
Oxides of Nitrogen (NO <sub>x</sub> )		
Sulfur Dioxide (SO <sub>2</sub> )		
Carbon Monoxide (CO)		
Particulate Matter less than 10 microns in aerodynamic diameter (PM <sub>10</sub> )		
Particulate Matter less than 2.5 microns in aerodynamic diameter (PM <sub>2.5</sub> )		
Aggregate of any hazardous air pollutants (HAPs) listed in § 112(b) of the Clean Air Act		
Individual target HAP Identify target HAP: _____		
Other target pollutant Identify other target pollutant: _____		

**Note: If the limit on the target equipment is being taken to affect the PTE of the entire facility, also attach facility-wide PTE calculations as part of your full application.**

14. Please attach a copy of a recent “Certificate of Clean Hands” which can be obtained from [mytax.dc.gov](http://mytax.dc.gov).
15. Please attach any additional relevant documentation to support this application then complete the applicant certification on the following page.

**APPLICATION CONTINUED ON NEXT PAGE**

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## Applicant Certification:

I hereby certify, under penalty of D.C. Official Code § 8-101.05e, that I am authorized to submit this application on behalf of the applicant and that the statements contained herein are true and correct to the best of my knowledge. I further certify that all attached information and previously submitted information referenced in this application remains true, correct, and current, to the best of my knowledge.

Authorized Signature:

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Owner/Responsible Official Signature	Print Name and Title	Date
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Mailing Address of Owner/Responsible Official if Different From Facility Contact Above

Report Fraud, Waste, Abuse, and Mismanagement to the District of Columbia Office of the Inspector General.  
Confidential Toll Free Hotline: 1-800-521-1639 or 202-724-TIPS (8477). Email: hotline.oig@dc.gov

<sup>i</sup> Potential to emit is defined in 20 DCMR § 199 as: the maximum capacity of a stationary source to emit a pollutant under its physical and operational design. Any physical or operational limitation on the capacity of the source to emit a pollutant, including air pollution control equipment and restrictions on hours of operation or on the type or amount of material combusted, stored, or processed, shall be treated as part of its design only if the limitation or the effect it would have on emissions is enforceable as a practical matter. Secondary emissions do not count in determining the potential to emit of a stationary source.

<sup>ii</sup> Responsible Official is defined in 20 DCMR § 399 for the following:

- (a) A corporation: a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a permit and to one of the following:
  - (1) The facilities employ more than two hundred fifty (250) persons or have gross annual sales or expenditures exceeding twenty five million dollars (\$25,000,000) (in second quarter 1980 dollars); or
  - (2) The delegation of authority to such representatives is approved in advance by the permitting authority;
- (b) The partnership or sole proprietorship: a general partner or the proprietor, respectively;
- (c) A municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official. For purposes of these regulations, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional administrator); or

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(d) Affected sources:

- (1) The designated representative in so far as actions, standards, requirements, or prohibitions under Title IV of the Act or the regulations promulgated thereunder are concerned; and
- (2) The designated representative for any other purposes under this chapter.