**2018 Community Stormwater Solutions Grants**

**Questions and Answers**

*Q1. When do we need to get the required insurance coverages?*

A1. The required insurance coverages must be provided upon acceptance of the grant award. See Section 5. of the RFA.

*Q2. Can we include insurance costs in the grant budget?*

A2. Yes, in the budget narrative indicate how you calculated the insurance costs that you have included in the budget. One way to calculate this is to determine the percentage of time your organization will spend on this grant and apply that percentage to your insurance bill.

*Q3. Are all of the insurance requirements listed in* [*Appendix 1—General Terms and Conditions*](https://doee.dc.gov/sites/default/files/dc/sites/ddoe/release_content/attachments/Appendix%201%20-%20General%20Terms%20and%20Conditions_23_0.pdf) *required?*

A3. Depending on the project or grantee, some insurance requirements may not be applicable. If you have questions about your project and the coverages that may be required, please email your questions to [community.stormwater2018@dc.gov](mailto:community.stormwater2018@dc.gov)

*Q4. Who needs to be insured?*A4. The organization that is applying needs to be insured. Insurance information can be found on

page 16 in [Appendix 1—General Terms and Conditions](https://doee.dc.gov/sites/default/files/dc/sites/ddoe/release_content/attachments/Appendix%201%20-%20General%20Terms%20and%20Conditions_23_0.pdf).

*Q6. Where do I go to buy insurance?*

A6. You can get insurance from any insurance company

*Q7. Can the grant be used to pay youth as part of a youth employment program?*

A7. Yes. See Section 3.2 of the RFA .In the budget narrative; explain the hourly rate and number of hours for this budget item.

*Q8. We don’t have an in-house expert in native habitat restoration. Can we use the grant to hire one? Or can DOEE help us?*

A8. You can use the grant to hire an expert or consultant. It is good to partner with a local organization that is familiar with the topic and target area. A letter of support from this partner will enhance your application.

*Q9. What does MS4 mean and why is it a priority site?*

A9. The Municipal Separate Storm Sewer System (MS4) is the area of the District where the storm drains are directly into the local waterways, as opposed to in the Combined Sewer System (CSS) where the storm drains and sewage pipes are combined into one large underground pipe and processed at Blue Plains Wastewater Treatment Plant. It is a priority because the District’s [MS4 permit](https://doee.dc.gov/service/separate-storm-sewer-system-ms4-permit) from the Environmental Protection Agency (EPA) is one of the funding sources for this grant and requires that the District reduce the impacts of stormwater runoff in these areas..

*Q10. How do I tell if my project is in the MS4 and what watershed it is in?*

A10. Visit this link: <https://arcg.is/1GGn9W>. Type in the project area address in the top right corner.

*Q11. Would something like a youth field trip to the Anacostia River count towards the 5 points for benefiting the Anacostia Watershed?*

A11. Yes. If your entity is not located in either the MS4 area of Anacostia Watershed (where there are location-based priority points associated), but your project focuses on one or both of those areas, you will be eligible for those points.

*Q12. I have a fiscal agent. Who fills out the application, the fiscal agent or me?*

A12. See section 1.6 of the RFA. If you are not an eligible applicant, you can apply for funding by partnering with an eligible entity. See Section 3.2(1) and 3,2(1)(iv), of the RFA. The eligible entity (applicant) will be DOEE’s grantee. You can both collaborate on the application.

*Q13. If my fiscal agent charges a fee, may I include it in the budget?*

A13. Yes. (See Section 3,2(c) of the RFA)

*Q14. Is it okay for an ANC to provide a letter of support?*A14. Letters of support are always welcome.

*Q15. Should we have a council member submit a letter of support?*A15. Letters of support are always welcome.

*Q16. This is a reimbursement grant. Can I request an advance?*

A16. Yes, See Section 6.2 and Section 3.2 (c) of the RFA. Under limited circumstances, DOEE will allow for an advance of grant funds and must be outlined in the Budget Narrative in the Budget Tab of the online application. Advance payments shall not exceed 25% of the grant.

*Q17. Where do I find the online application?*

A17. The application can be found in the [Request for Applications](https://doee.dc.gov/sites/default/files/dc/sites/ddoe/release_content/attachments/CommunityStormwater%20Solutions%20RFA_0.pdf). Page 11 contains a link to application that must be done through Zoom Grants.

*Q18. How long are these grants?*

A18. See Section 7.1 Project Period of the RFA. The grant period is from the date of the grant award until April 30, 2019.