

Appendix 3 – Cover Sheet

[Please complete a single-spaced cover sheet for each grant sought, providing the following information. This bracketed section may be omitted.]

Proposal and Application for a DOEE Grant – Cover Sheet

DOEE RFA name:

RFA and Project Number(s):

Applicant

1. Organization submitting proposal
2. Organization street address with zip-plus-four code (or PO Box)
3. Federal Tax Identification Number (EIN)
4. DUNS number (obtain at <http://fedgov.dnb.com/webform>)
5. Organization's congressional district
6. Contact person for project: name, telephone, and e-mail

Grant

7. Name of the project for which you are applying and the RFA number
8. Applicant's title for the proposed project
9. Brief one-paragraph project summary
10. Grant period (months or years)
11. How the district's environment will specifically benefit from project
12. Target audience
13. Funding amount requested
14. Matching/In-kind amount
15. Whether funds for this project have been requested from any other source, and if so, how much and from what source

Authority to Apply

16. Date and signature of authorized representative, printed name, title, and email of that person