

Questions Answered During 4/18/2023 Info Session for 2023-2301-WQD “Fiscal Year 2024  
Clean Water Construction Treatment Works Projects” RFA and Received on  
[FY24CWCRFA.grants@dc.gov](mailto:FY24CWCRFA.grants@dc.gov)

**Q1: Can a private firm submit a nonprofit organization’s project?**

A1: No. A private entity, including consultants and for-profit organizations, may support an application’s development but may not apply on behalf of an eligible applicant, or be identified as a selected contractor to receive grant or matching funds. Doing so would violate EPA rules governing a fair solicitation process since federally compliant contracts must be openly solicited. Additional contracting requirements can be found on [DOEE’s Clean Water Construction Resources for Contracting Officers page](#).

**Q2: As a follow-up question; can a private firm bid on a project contract when working through the non-profit?**

A2: The firm may bid on the contract but cannot be identified as the chosen contractor in an application or otherwise presumed to be the selected contractor.

**Q3: The RFA specifies a maximum ten-page application limit (not including attachments); how about font sizes?**

A3: The RFA does not specify a text font size for application submissions; the CWC program recommends a font size of at least eleven.

**Q4: What is a work plan (required as part of the application), and how does a work plan differ from a project’s outputs and outcomes?**

A4: The work plan specifies how and when the work to implement the objectives, outcomes, and deliverables will be carried out.

**Q5: For fiscal year (FY) 2024 funded projects, what if project expenses are incurred prior to the release of FY2024 funding?**

A5: An option is to spend matching funds up to ninety (90) days ahead of the grant period. The earliest that the CWC program could transmit funding for an FY2024 application is in the first quarter (Q1) of FY2025. If selected for funding, DOEE may indicate advance approval for matching expenses incurred after June 30, 2024.

**Q6: As a follow-up question; for the FY2024 grant cycle, when does “90 days prior to Q1” start?**

A6: If selected for funding, DOEE may indicate advance approval for matching expenses incurred after June 30, 2024.

**Q7: For a public right-of-way tree planting project, partial funding of the project was awarded by the DC Council to DDOT as a set aside in FY2023; does this Council line-item count as a matching, non-federal source of funds?**

A7: Yes. Any non-federal funding source may match the grant so long as the funding source doesn't match another federal grant.

**Q8: Can you specify the exact insurance requirements listed in Appendix 6 that should be included in my [nonprofit] organization's application?**

A8: None. The insurance requirements must be submitted after an applicant is awarded a grant.

**Q9: I understand that we should submit our application to this email address as a .pdf document. I want to make sure that I'll be able to submit to you a document over 50MB as with all the required documentation (organizational budgets, financial statements, etc.) I anticipate our application being quite lengthy and I just want to make sure I'll be able to attach the .pdf to the email. I plan to compress it in a ZIP file, is that acceptable to ensure it is smaller and easier to attach in an email?**

A9: Yes. Applications may be submitted as a ZIP file email attachment.

**Q10: I am emailing to confirm whether private enterprises are eligible to apply for this project.**

A10: No, private enterprises are not eligible to apply.