



JOB ANNOUNCEMENT: Energy Benchmarking Program Specialist

ORGANIZATION: District Department of the Environment, Government of the District of Columbia

LOCATION: Washington, DC

The District Department of the Environment is seeking a second program specialist to help implement our innovative, nationally recognized energy benchmarking program, along with helping develop other policies to reduce community energy costs and carbon pollution, create local demand for skilled workers, and produce new market opportunities for investment in the existing building stock. The District of Columbia's energy benchmarking program has achieved national recognition for innovative policy design, a high compliance rate, extensive training efforts, and a commitment to high data quality. The advertised position will be critical to the further success of this program, and of other innovative energy policies in support of the Sustainable DC plan.

ABOUT THE DISTRICT DEPARTMENT OF THE ENVIRONMENT AND SUSTAINABLE DC:

The District Department of the Environment (DDOE) is the leading authority on energy and environmental issues affecting the District of Columbia. Using a combination of regulations, outreach, education, and incentives, our agency administers programs and services to fulfill our mission. Within DDOE, the Energy Administration develops energy-related policies and plans, oversees the activities of the DC Sustainable Energy Utility, and coordinates the overall effort of the District Government to achieve reliable, clean and affordable energy. More information at <http://www.ddoe.dc.gov>

Sustainable DC is the District of Columbia's major planning effort to make DC the most sustainable city in the nation. Led by the DDOE and the Office of Planning, it is a collaborative effort involving the input and participation of thousands of members of the District community. The plan aims to make District of Columbia the healthiest, greenest, and most livable city in the United States within one generation. This includes reducing citywide greenhouse gas emissions and energy use by 50% by 2032. This position will implement new and existing programs that are critical to reaching these goals. <http://sustainabledc.org>

ABOUT THE ENERGY BENCHMARKING PROGRAM:

The Clean and Affordable Energy Act (CAEA) of 2008 mandates that all private buildings over 50,000 gross square feet, and all DC-government buildings over 10,000 gross square feet, annually benchmark their energy and water consumption using ENERGY STAR® Portfolio Manager®, and report it to DDOE for public disclosure. After multiple years of policy development, the program was fully implemented beginning in 2013, and now is entering its third year of data collection. DDOE is the implementing agency for the energy benchmarking regulation, and is in charge of regulatory design, implementation, data collection, data analysis, inspections, compliance, enforcement, and data publication.

There are three fundamental purposes to the energy benchmarking program. First, individual building owners and managers will gain information they need to improve their buildings. Second, the program provides the government with much more granular energy data than ever before, which is used to

improve planning, program design, incentive targeting, and enforcement. Third, the public disclosure of building-level energy and water performance, as mandated by the law, can drive market transformation, as energy performance becomes well understood and incorporated into economic valuation. More information at <http://ddoe.dc.gov/energybenchmarking>

POSITION DESCRIPTION:

This Energy Program Specialist is located in the District Department of the Environment, Energy Administration, Data and Benchmarking Division. This position will provide key support for all aspects of the District's Building Energy Benchmarking and Disclosure Program, working directly with the Program Manager.

The position will provide guidance, training, and technical assistance to the regulated community of building owners, managers, and consultants, by phone, in writing, and in person. The position will be responsible for the day-to-day management of enforcement activities, and will help prepare guidance documents, educational materials, and reports, and handle other tasks as assigned. The position will also support the DDOE Energy Administration, the Sustainable DC initiative and the DC Sustainable Energy Utility in designing cutting-edge energy efficiency policies to help the District to meet our goal of reducing energy use and greenhouse gas emissions by 50% by 2032.

REQUIREMENTS:

This position requires:

- Strong understanding of building sciences and/or energy efficiency in buildings
- Excellent organizational skills, attention-to-detail, analytical, research, and writing skills
- Strong interpersonal and customer service skills
- Experience in handling adversarial situations and establishing positive working relationships with diverse stakeholders.
- Strong computer skills including work with large spreadsheets and databases
- Prior experience with ENERGY STAR® Portfolio Manager® is ideal but not expected

A Bachelor's Degree in Environmental Science, Engineering, Business, Economics, Public Administration, or other closely related subject, plus one or more years of relevant work experience is required. A Masters Degree in a related field is preferred.

TO APPLY:

To review the full job requirements, salary, and ranking factors (short essay questions), and to apply online for the position, please go to <http://1.usa.gov/1nx4vKk>

The first screening period ends July 30, 2013, further screening periods will occur every 15 days thereafter. Applicants wishing to be considered in the first screening should submit their applications by close-of-business on Tuesday, July 29, 2013.