

GOVERNMENT OF THE DISTRICT OF COLUMBIA

District Department of the Environment



2015 Green Resident Engagement Grant Informational Call May 5, 2015

Participants

The following call participants requested that their names, organizations and email addresses be listed by emailing greenbuildingrfa.grants@dc.gov

Name	Organization	Email
Mike Bolinder	Anacostia Riverkeeper	riverkeeper@anacostiariverkeeper.org
Susan Mazur-Stommen, Ph.D.	INDICIA Consulting, LLC	susanmazur@indiciaconsulting.com
Dana Bartolomei	National Housing Trust	DBartolomei@nhtinc.org
Eleiah Catherine Sexton	Alice Ferguson Foundation	esexton@fergusonfoundation.org
Scott Kessler	TRC Solutions	SKessler@trcsolutions.com
Corrie Weikle	Steven Winter Associates, Inc.	cweikle@swinter.com
Tara Hamilton	ICF International, Climate Change and Sustainability	tara.hamilton@icfi.com
Russell Klein	Loureiro Engineering Associates, Inc.	rklein@loureiro.com
Christa McDermott	University of Michigan	mcdc@umich.edu
McKenna Morrigan	Cascadia Consulting Group	mckenna@cascadiaconsulting.com
Rachelle Macur	Group14 Engineering	rmacur@group14eng.com

- 1. Question:** The RFA references a train-the-trainer approach for Project #1 Recycling Education for Public Housing Residents. Can you please elaborate?

Answer: The program plan and toolkit, described on page 23 of the RFA, should include training materials for those that will deliver the training beyond the project period, including DCHA staff. Examples of train-the-trainer materials can be found in the "[Resident Engagement Training in a Box](#)" developed for Enterprise Green Communities. See the Training Notes and Resources for an example.



2. **Question:** Do you have to include budget information for all phases for Project #2 Energy and Water Efficiency Competition for Multifamily Rental Housing, with your proposal?

Answer: No. The project budget included with your proposal for this RFA should only include information for the first phase of this project. However, if you have previous experience with these types of energy and water reduction competitions, please include this information in your proposal.

3. **Question:** If you are not a registered business in the District of Columbia are you eligible to apply for this RFA?

Answer: Nonprofit organizations, government agencies, universities, educational institutions, and private enterprises are all eligible to apply for funding (Section 1.6). Per the scoring criteria, Project #1 Recycling Education for Public Housing Residents also offers additional points for active District based-businesses or District-based non-profit partners (Section 4.2). Project #2 Energy and Water Efficiency Competition for Multifamily Rental Housing offers no additional points.

Per Section 5.1 on page 15, applications must include a Certificate of Good Standing from the DC Department of Consumer and Regulatory Affairs. For more information see:

<http://dcra.dc.gov/book/corporate-registration-faqs/corporate-registration-faqs-process>

4. **Question:** For Project #1 Recycling Education for Public Housing Residents will the recycling education materials created by the grantee be proprietary?

Answer: No. The recycling education materials development for this RFA will be available for future use by DDOE and DCHA. For more information on the Project Outcomes and Outputs see pages 23-24 of the RFA.

5. **Question:** For Project #1 Recycling Education for Public Housing Residents, who will be participating in the pilot and how large will the pilot be?

Answer: As noted on page 24 of the RFA, the grantee will implement a pilot at a minimum of two representative DCHA sites, one multifamily and one senior property. The pilot seeks to engage residents from that property and also include trainers to implement the program plan beyond the project period. The pilot will “road-test” the training materials and engage a representative sample of residents at each of the two pilot properties.

6. **Question:** For both projects, does the work need to be completed within the project period?

Answer: Yes. Please note that Project #2 Energy and Water Efficiency Competition for Multifamily Rental Housing is a multi-phase, multi-year project. However, the first phase of the project must be completed with all outputs generated. Please refer to the project period description on page 26 of the RFA for additional information.

7. **Question:** Is there existing recycling education at DCHA?

Answer: No. There is no-existing portfolio-wide recycling education program at DCHA.

8. Question: Are there existing recycling education training materials that may serve as examples?

Answer: Yes. Please see the "[Resident Engagement Training in a Box](#)" Waste Reduction and Recycling curriculum referenced on page 22 of the RFA.

9. Question: Who are the recycling providers for DCHA?

Answer: In the District of Columbia, the Department of Public Works (DPW) collects from single-family homes and apartment buildings with three or fewer living units. DPW does not collect from mixed-use residential/commercial buildings or residential buildings with four or more units. Apartment buildings with four or more units, mixed-use residential/commercial buildings and commercial properties must contract for their own trash/recycling collection services. For more information visit: <http://dpw.dc.gov/service/recycling-collection>.

10. Question: Can an extension be granted for the RFA?

Answer: There will be no extensions granted for this RFA. The deadline for submitting a proposal is May 29, 2015 at 4:30 PM.

11. Question: Does the program evaluation for Project #1 Recycling Education for Public Housing Residents need to be completed within the project period?

Answer: As described on page 24 of the RFA, recommendations for future program evaluation need to be included in final project Outputs. However, the grantee is not expected to provide an evaluation report of the pilot program.

12. Question: Who at DCHA will the grantee work with for Project #1 Recycling Education for Public Housing Residents?

Answer: All applicants will be communicating with DDOE's Urban Sustainability Administration staff person, currently Molly Simpson, who will act as an intermediate between DDOE and DCHA.

13. Question: For Project #2 Energy and Water Efficiency Competition for Multifamily Rental Housing, what are the existing data management systems at DCHA?

Answer: Project #2 will design an energy and water efficiency competition for multifamily rental housing for voluntary use at all multifamily rental portfolios within the District, therefore the specific data management system for DCHA is not relevant.

14. Question: How soon after the deadline will the grant be awarded?

Answer: Generally DDOE's objective is to announce grant awards by at least six (6) weeks after the application due date. However, given the time left to complete the projects, DDOE intends to announce grant awards as soon as possible.

15. Question: Why does the RFA refer to commercial hauling when the project is focused on residential recycling education?

Answer: In order to respond to the RFA applicants must be able to conduct a waste audit, identify diversion rates for recycling, and reflect an understanding of commercial recycling practices, including waste/recycling hauling operations and waste audits, noted in the scoring criteria on page 24.