# Lead Service Line Planning Task Force

# Meeting Minutes

July 14, 2022

Meeting Called to Order at 2:10 p.m. by Kenley Farmer, appointed Chair.

1. Roll Call of Task Force Members
* Kenley Farmer, designee for Department of Energy and Environment (DOEE)
* Matthew Nestopoulos, designee for Department of Consumer and Regulatory Affairs (DCRA)
* Stephen Varga, designee for District Department of Transportation (DDOT)
* Randy Speck, public representative appointed by Council
* Valerie Baron, public representative appointed by Council
* John Deignan, designee for DC Water and Sewer Authority (DC Water)

**Guest Panelists**

* Apera Nwora, DC Water
1. Adoption of Meeting Agenda and Meeting Minutes

The meeting agenda was adopted and meeting minutes from the 7/7/2022 meeting can be adopted.

1. Timeline Review of Council’s Independent Cost Assessment

 There are no updates from council staff regarding the independent cost assessment.

1. Reactions to Proposed Sections of the Draft Report
* The task force has met internally numerous times to respond and implement draft comments
* DOEE has created a working draft document that the task force can submit
* DOEE intended to finalize their comments and feedback once it has gone through their internal review procedures and then they will release the draft report
* In recognizing that there is a section missing on public outreach, the public representatives of the task force took the public outreach section from DC Water’s 2021 plan and adapted it to reflect the views of Lead Emergency Action for the District

Suggestions:

* Task force should clean up the draft document, to take away the internal comments if they haven’t been addressed yet and submit what they have
* Provide clarity to council on progress the task force has made and what the task force members thought process is as a whole
* Pending there is anything glaring in the clean document, or the task force isn’t sure what the language is. We can highlight and put a footnote stating “This is working language and there are still discussions to be had”
* Give a deadline for members to go into the document and place comments that we don’t want shared with the public, and then share the redline document and clean document
* There is hesitation in only submitting just the clean document, because so much content may be removed. The public may want to weigh in either supporting the removal of that material or asking that it be put back into the clean document
* The task force discussed four or five high level areas that would require a legislative exemption from DDOT. We can state in the report that DDOT considered these, and the agency recommends that the areas are not pursued
* Q: How do we create this type of document?
* A: We suggest downloading the document, accept all changes, and remove any comments so that the document is clean. Also, we can create this type of document by continuing to work off the SharePoint document with all the track changes and proceed accordingly
1. Outreach and Partnership Opportunities
* DOEE will hold a public listening session on July 28th to provide the public an opportunity to listen in on Lead Service Line Planning Task Force updates, ask questions, and address any concerns they may have regarding lead
* Randy Speck reached out to Councilmember Lewis George’s office but has not received a response regarding her proposed bill
* Conduct a training session on July 8th, 2022, dedicated to showing how DC Water conducts their outreach strategy and how their outreach team is trained on door-to-door outreach
* Participate in door-to-door outreach on July 9th, 2022, to inform the public on the many programs that are conducive to removing lead pipes in the district
1. Question and Answer Session
* Q: Does the task force need to create clean documents on the legislative chart and legislative language as well?
* A: The task force agrees that the legislative chart and language should be submitted as is.
* Q: Has there been any follow up with the NAACP regarding meeting with the task force?
	+ A: Paul Schwartz was tasked with handling this, and there has not been any updates from him.
	+ Q: Would the task force like to continue meeting on a weekly basis or revert to a bi-weekly schedule that would allow us to consider any feedback that we receive on an ongoing basis?
	+ A: We must, because we have not developed a consensus on almost any part of the draft document.
1. Action Items and Future Agenda Items

Action Items

* + Task Force will:
		- Promote the public listening session held by DOEE on July 28th
		- Prepare a single organized document that the task force can use collectively to compile edits, comments, and concerns
		- Create a second document that tracks each task force members issues of agreements and disagreements, so content and discussions are not lost
		- Create a SharePoint that the task force can use
		- Develop a final draft that the task force can post
	+ Kenley Farmer will:
		- Reach out to Council staff regarding updates on the independent cost assessment.
		- Add Michael Porcello to the next task force meeting
		- Follow up with DC Water and DDOT upon their review of the draft report for further steps in the process
* Valerie Baron will:
* Suggested creating two documents one with all comments and revisions, and one that is a cleaner document
* DC Water will:
	+ - Will provide redlines of the documents for review from the Task Force
		- Review and provide more information in context of their plan
* DDOT will:
* Add a list of citations for legislation/policy that would require exemption in policy.
* Flesh out summary of FTE request; speak to economy of scale

**Proposed Agenda for 7/21/22**

1. Roll Call of Task Force Members
2. Adoption of Meeting Minutes and Meeting Agenda
3. Independent Cost Assessment Update
4. Reactions to Proposed Sections of the Draft Report
5. Discuss Outreach and Partnership Opportunities
6. Reports from Subcommittees
7. Question and Answer Session
8. Action Items and Future Agenda Items