

### **Questions and Answers:**

- 1. Q:** For sites being considered, could you speak more about the ownership structure?

**A:** DOEE and OP will confer and choose the specific site to be analyzed in year one. Going forward the grantee may be asked to analyze sites with different ownership models, as suggested in the RFA. Only one site will be chosen for investigation in year one and additional sites will be added should the project be extended.
- 2. Q:** Should proposals be submitted for a specific site?

**A:** No, the proposal should assume that the Applicant is a team of professionals that could provide high level sustainable planning for any site.
- 3. Q:** Are there other partners that should be considered through the course of the project?

**A:** DOEE and OP are the main city agencies that will guide the work; however, the investigation may necessitate conversation or inquiry with DC Water, PEPCO, DGS, and other public and private stakeholders.
- 4. Q:** Should the proposal submit budget information only for this year or expanded to include proposed funding for additional years?

**A:** The proposal should submit budget information only for this year. Up to \$50,000 in funding is available for FY 2016.
- 5. Q:** Can the team be amended in future years?

**A:** Yes, sub-grantees may be amended in future years, as long as the main grantee will remain consistent.
- 6. Q:** Is a tax exemption certificate required for for-profit businesses?

**A:** The tax exemption certificate is not required for for-profit businesses.
- 7. Q:** Should the proposal be structured per the cover page?

**A:** The proposal should be structured according to the instructions in the RFA section 3 on pages 8 and 9.
- 8. Q:** Will the grantee be subject to a conflict of interest on bidding on future work for investigated sites?

**A:** No, there would be no intended conflict of interest resulting from the work produced as part of this grant. The grant's work product is intended to be public information.
- 9. Q:** What documentation is required to satisfy filing requirement 5(e) Applicant's current fiscal year budget?

**A:** Provide documentation authorized by the organization's financial officer or senior staff that demonstrates financial health through the end of the grant period, including projected income and expenses.

**10. Q:** Are filing requirements 5(e), 5(f), and 5(g) required for for-profit organizations?

**A:** Yes.

**11. Q:** After the grant is awarded, will it be possible to discuss provisions in the PCA?

**A:** Applicants should propose amendments or raise concerns about the PCA prior to application submission. All applicants must submit a signed copy of the PCA upon proposal submission.

**12. Q:** Does the 15-page limit for grant applications apply to the full application or just the documentation requested under Section 3.3?

**A:** The written proposal is limited to 15 double-spaced pages. The documentation in section 3.3 does not have a page limit.