

## Questions and Answers

### Green Bank Development Grant Phase II

#### Attendees & Contact Information:

Name	Organization	Email
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#### Main Points/Discussion:

#### Introductions (All)

Attendance and contact list is included above.

#### Grant Overview (Jay Wilson – DOEE)

A brief overview of the grant program included in this RFA was reviewed, including the outcomes and deliverables. Greater detail is provided in the RFA available on the DOEE website, <https://doee.dc.gov/node/1360726>

#### Questions and Answers:

- 1. Q:** Can a list of attendees from this call be published for possible collaboration opportunities?

**A:** A list of attendees, their affiliated company, and email address will be published along with the question and answer document. To be included on that list, please email [2018GFAddevelopment.grants@dc.gov](mailto:2018GFAddevelopment.grants@dc.gov). We will add to the list included above and republish as necessary and/or upon request.
- 2. Q:** Will grantee be required to have some DC presence?

**A:** No, they will not be required to have a DC presence.

- 3. Q:** What kind of entity is the green bank intending to be?  
**A:** The DC Green Bank is a quasi-public/quasi-governmental funding authority governed by a Board of Directors and will receive public funding.
- 4. Q:** For tax purposes, can the Green Bank own assets?  
**A:** The DC Green Bank is not intended to own assets.
- 5. Q:** Will this grant need federal funding and SAM registration?  
**A:** This project is not intended to receive federal funding. Applicants for that project should be registered in the System for Award Management at [www.sam.gov](http://www.sam.gov) and provide evidence of this registration as part of its application package to DOEE if a project within this RFA is funded wholly or partially by federal funding sources at a later date.
- 6. Q:** What is the anticipated schedule of Board of Directors meetings and physical presence required from the grantee?  
**A:** The Board of Directors are anticipated to be appointed and confirmed in January 2019. We anticipate the grantee to participate in some in-person meetings or conference calls (if they are not located in DC).
- 7. Q:** The Board of Directors will begin hiring an Executive Director fairly quickly, are there any HR or recruitment policies that would fall under the scope of the grantee/awardee?  
**A:** While it is not explicitly in the scope of awardee, the awardee is expected to advise the Board of Directors on all start-up issues relating to the Green Bank.
- 8. Q:** Can you talk more about expectations on timing and product launches in relation to PACE?  
**A:** Yet to be determined. We are looking for recommendations for how PACE will fold into the Green Bank.
- 9. Q:** What is the role and fit of the current PACE administrator with the grantee?  
**A:** The current PACE administrator will be working closely with DOEE and have a collaborative role with grantee. We are looking for recommendations for how PACE will fold into the Green Bank.
- 10. Q:** What is the role and support of the DOEE staff with the grantee?  
**A:** DOEE is tasked with helping to start up the Green Bank so DOEE staff will be working closely with grantee with their scope of work and making sure deadlines are met.
- 11. Q:** Can the results of a prior DOEE grant project, "Green Bank Grant Phase I" be published as background information for this project and ensure no redundancy in work?  
**A:** The deliverables from that grant project are not ready for publication at this time but we will make Phase 1 documents available to the grantee after the grant is awarded.

**12. Q:** Will a certain percentage of funds from the Green Bank be set aside for African American banks?

**A:** This RFA is asking specifically for solutions, strategies, and to help identify the services that are necessary to stand up the DC Green Bank. No decisions have been made with regards to how funds will be allocated.

**13. Q:** Is the RFA asking for grantees to develop a Green Bank structure?

**A:** No. The grant is asking for recommendations to implement market assessment and product development. A component of the grant is to also propose solutions for identifying and formulating both organizational structures and financial products that support the DC Green Bank's mission.

**14. Q:** Who was the grantee for Phase 1?

**A:** Harcourt Brown & Carey, a green finance consultant.

**15. Q:** Will DOEE grant a single award or multiple awards?

**A:** DOEE will be making one grant award.

**16. Q:** What is the email address for all additional questions?

**A:** [2018GFAddevelopment.grants@dc.gov](mailto:2018GFAddevelopment.grants@dc.gov)

#### **Appendices and Application Guidelines**

- Cover sheet – Required for all applications
- Budget Template –
  - General categories remain as they are. (Contractors, personnel)
  - Adjust other categories for the budget needs
- PCA – Promises Certifications and Assurances and Assertions
  - The PCA contains the terms that apply to the Applicant if awarded to the grantee, and should be reviewed carefully.
  - If an advance payment is anticipated, it must be planned and requested in the Application and will be considered after the award.
  - Reimbursements go to Accounts Payable and DOEE
- Email is encouraged for all questions, [2018GFAddevelopment.grants@dc.gov](mailto:2018GFAddevelopment.grants@dc.gov). Questions may be submitted for response until COB October 31, 2018. Questions and Answers will be posted to the DOEE website regularly.
- **Applications are due by 4:30pm on November 5, 2018.**