**Sustainable energy Utility Advisory Board (SEUAB) Meeting**

**TUESDAY, December 14, 2021**

**10:00 AM – 12:00 PM**

**Call to Order**

Chair Bicky Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 10:10 AM, December 14, 2021. This was a Microsoft Teams video conference call meeting.

**Roll Call/Introductions**

Roll call was taken at 10:03am, and the following people were in attendance:

**Board Members:**

|  |  |  |
| --- | --- | --- |
| **Name** | **In Attendance?** | **FY 2022 Attendance Record** |
| Bicky Corman (Board Chair) | Yes | 3/3 |
| Millie Knowlton (Vice Chair) | Yes | 3/3 |
| Sandra Mattavous-Frye | Yes | 3/3 |
| Cary Hinton | Yes | 3/3 |
| Donna Cooper | Yes | 3/3 |
| Eric Jones | Yes | 3/3 |
| Nina Dodge | Yes | 3/3 |
| Marshall Duer-Balkind | Yes | 3/3 |
| **Jamal Lewis - Low-Income Community** | Yes | 1/3 |
| **Matthias Paustian - Chairperson Mendelson** | Yes | 1/3 |
| **Mishal Thadani -Economic Development** | Yes | 1/3 |
| **Sasha Srivastava - Renewable Energy** | Yes | 1/3 |
| *Gas Company* | *Vacant* | n/a |

**Other Attendees:** Lance Loncke (Sr. Program Analyst, DOEE); Hussain Karim (DOEE); Dave Epley (Associate Director, DOEE); Patti Boyd (Senior Technology Strategist, DCSEU); Karen Sistrunk (OPC); Angela Johnson (DCSEU); Zoe Heller (DCSEU); Sarah Kogel-Smucker (OPC); Yohannes Mariam (OPC); LaKeisha Lockwood (DOEE); Robert Stephenson; Tamara Christopher (DCSEU); Andrea Harper (Pepco); Nathanael Gillespie (Pepco); Crystal McDonald (DCSEU); Joseph Cohen (Pepco); Brandon Bowles (DCSEU); Joseph Cohen (Pepco); LaNesha Kearse (MOTA), Booker, Roary (MOTA)

**Approval of Agenda**

At 10:10AM, Sandra Mattavous-Frye moved to approve the agenda, it was seconded by Donna Copper.

* All in favor, none opposed.

**Swearing in of New Board Members - Booker Roary Jr (MOTA), LaNesha Kearse (MOTA)**

**Members were sworn in by Mr. Roary Jr. at 10:21 am.**

Nina Dodge and Donna Copper have both been reappointed.

Jamal Lewis was appointed to fill the Low Income Community slot.

Matthias Paustian was appointed to fill the Chairperson Mendelson slot.

Mishal Thadani was appointed to fill the Economic Development slot.

Sasha Srivastava was appointed to fill the Renewable Energy slot.

Ms. Kearse will send over the oaths to new and reappointed members for signature by close of business today.

**Questions/Comments from DCSEU AB included:**

* Ms. Dodge asked if reappointed members needed to be sworn in again. Mr. Roary confirmed that reappointed members also need to be sworn in again after reappointment.
* Ms. Dodge asked if Ms. Knowlton was still an active Board Member based on the slot that she is currently filling. Mr. Epley confirmed that she is a voting member.

**Review & Adoption of Minutes – Bicky Corman**

Ms. Dodge has comments on minutes and will send around her meeting minute comments to the board today.

**FY20 DCSEU Board Report Review - Bicky Corman**

* Mr. Epley made changes and added comments in the live report document during the board meeting. **Please see updated Board Report for added changes and comments.**
* Ms. Dodge will send her changes and comments separately.
* Chair Corman requested that all changes that do not require Board input be sent separately.
* Mr. Epley will send updated final draft on Monday, December 20, 2021.
* Board members will vote on the report on December 22, 2021. Mrs. Lockwood will send out a doodle poll to determine the best time to meet.
* Board agreed to remove unit name throughout the report.
* Chair Corman requested that grammatical/formatting changes and comments be sent over separately in the interest of time.
* Additional meeting scheduled for Friday, December 17, 2021 at 1:30 pm. All comments/changes should be submitted to Dave by 12:00 pm on Thursday, December 16, 2021.

**Actions taken by the Board**

* Approval of November 9, 2021 meeting agenda
* Approval to adopt the June and October Board meeting minutes with Chair Corman’s edits to be included

**Actions for the next Agenda**

* The board will be meeting on Thursday, December 14, 2021 at 1:30 pm to continue review and discussion of the FY20 board report.
* Ms. Dodge will be sending comments around on November 9, 2021 meeting minutes.
* Doodle poll will be sent out for December 22, 2021 board vote on the FY20 Board report.

**Adjournment**

* Chair Corman adjourned the meeting at 12:02 PM.

*Minutes prepared by LaKeisha Lockwood, DOEE*