**Sustainable energy Utility Advisory Board (SEUAB) Regular Meeting**

**Tuesday, March 8, 2022**

**10:00 AM – 12:00 PM**

**Call to Order**

Chair Bicky Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) at 10:05 am, March 8, 2022. This was a Microsoft Teams video conference call meeting.

**Roll Call/Introductions**

Roll call was taken at 10:06 am, and the following people were in attendance:

**Board Members:**

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| --- | --- | --- |
| **Name** | **In Attendance?** | **FY 2022 Attendance Record** |
| Bicky Corman (Board Chair) | Yes | 8/8 |
| Millie Knowlton (Vice Chair – Building Construction) | Yes | 7/8 |
| Sandra Mattavous-Frye (or OPC proxy) | Yes | 8/8 |
| Cary Hinton (PSC) | Yes | 7/8 |
| Donna Cooper (Electric Company) | Yes | 8/8 |
| Eric Jones (Building Management) | Yes | 7/8 |
| Nina Dodge (Environment) | Yes | 8/8 |
| Marshall Duer-Balkind (Councilmember Cheh) | Yes | 8/8 |
| Jamal Lewis - Low-Income Community | Yes | 6/8 |
| Matthias Paustian – Council Chairperson Mendelson | No | 3/8 |
| Mishal Thadani -Economic Development  | No | 4/8 |
| Sasha Srivastava - Renewable Energy | Yes | 6/8 |
| **Vacant (Gas Utility)** | No | 0/8 |

**Other Attendees:** Angela Johnson (DCSEU),Lance Loncke (Sr. Program Analyst, DOEE); Dave Epley (Associate Director, DOEE); Patti Boyd (DCSEU); Sarah Kogel-Smucker (OPC); Yohannes Mariam (OPC); LaKeisha Lockwood (DOEE); Theodore Trabue (DCSEU); Brandon Bowles (DCSEU); Daniel Conner (DOEE); Karen Sistrunk (OPC); Hussain Karim (DOEE); Tamara Christopher (DCSEU); Yohannes Mariam (OPC); Zoe Heller (DCSEU); Ed Brady (PEER/DCSEU); Benjamin Burdick (DCSEU); Tommy Wells (DOEE); James Pittman (PEPCO);

**Approval and Amendment of the Agenda**

* No legislative updates-strike from the agenda
* Amend agenda to include discussion of Vice Chair’s departure
* Ms. Dodge suggested a Special Meeting to discuss the DCSEU Strategic Plan. Mr. Duer-Balkind moved to remove the Strategic plan discussion and reserve the April meeting for comments. Mr. Jones recommended that the comments be circulated prior to the meeting so they are not being reviewed during the meeting.
* April Meeting has been moved from Tuesday, April 12 to Tuesday, April 19, 2022 from 10am-12pm for discussion of the DCSEU Strategic Plan. Board members should submit comments to DOEE by COB on April 4, 2022. DOEE will compile the comments and send around for review on April 11, 2022.
* Fuel Switching Tracking Requirement deferred for May meeting. OPC will circulate their stance on the issue prior to the meeting
* “DCSEU Needs from the Board” deferred to Strategic Plan discussion meeting
* Mr. Jones moved to approve the agenda as amended; Ms. Mattavous-Frye seconded the motion. All were in favor, none opposed

**Approval of February Meeting Minutes**

* Chair Corman moved to add a “Future Agenda Items” section into the meeting minutes; Mr. Duer-Balkind seconded the motion. All were in favor, none opposed
* Chair Corman moved to approve the minutes as amended; Ms. Mattavous-Frye seconded the motion. All were in favored, none opposed

**Plan for New Member Orientation/Board Member Changes**

* This is Millie Knowlton’s last meeting as a board member and Vice Chair.
* Chair Corman asked for volunteers for the position of Vice Chair. If interested, please send an email to Chair Corman to express your interest in the position.
* Ms. Knowlton will provide the guidance she drafted for new member to the entire board for review.
* Mr. Epley will send out a Doodle Poll to schedule the two new member sessions with the DCSEU and DOEE.
* DOEE, the Board, and the DCSEU recognized LaKeisha Lockwood for her years of service and dedication to the SEUAB.
	+ Nina Dodge made a motion to recognize Ms. Lockwood for her years of excellent service. Chair Corman seconded. All Board members were in favor.

**Finalizing Plan/Structure for Annual Board Report**

* Mr. Duer-Balkind suggested that the board report be split into three sections, the Executive Summary, Part 1 discussing the Board Activity and Part 2 summarizing the Independent Evaluator’s report.
* Chair Corman suggested that the report be submitted in the October immediately following the end of the fiscal year.
* Dr. Loncke suggested starting the board report after receiving the DCSEU Annual report as there isn’t much deviation (2%-3%) from the DCSEU Annual Report. The DCSEU Annual Report is received 45 days after the end of the fiscal year. Then adding the NMR report as an addendum to the Board Report.
* Chair Corman suggested using a consultant to compile the report as it was effective when used previously. Mr. Loncke reminded the Board that there is only $9,500 available and the cost exceeded that previously.

**Impact of New Federal & Local Lighting Requirements – Ted Trabue (DCSEU) & Patti Boyd (DCSEU)**

* Please see presentation located on Google Drive for more specifics
* Ms. Boyd stated that the change in lighting standards will significantly reduce the electricity savings that can be claimed by the DCSEU.
* The commercial lighting baseline has changed because the building code requirements are stronger.
* Pay for performance is one way to mitigate the effects of the lighting changes.
* This is one of the areas where the advisory board can help with barriers.
* Chair Corman asked that the DCSEU give a refresher on pay for performance. Mr. Trabue suggested that it be discussed at a future meeting and acknowledged that it would also crossover into the Strategic Plan discussion for next month’s meeting.

**Future Agenda Items**

* April
	+ Discussion of DCSEU Strategic Plan with comments (entire April meeting)
	+ DCSEU Needs from the board (April Meeting)
* May
	+ Discussion of pay for performance (May Meeting)
	+ Fuel Switching Tracking Requirement (May Meeting). OPC will circulate their stance on the issue prior to the meeting
* Running list of other items to be scheduled for discussion
	+ DCSEU Societal Cost Test

**Actions taken by the Board**

* Approval of March Agenda
* Approval of February meeting minutes
* Review and scheduling of discussions for future meetings
* The Board recognized LaKeisha Lockwood for her years of excellent service to the Board, DCSEU and DOEE.

**Adjournment**

* Chair Corman adjourned the meeting at 12:02 PM.

*Minutes prepared by LaKeisha Lockwood, DOEE*