

OFFICE OF URBAN AGRICULTURE

TAX ABATEMENT APPLICATION FORM

If you need additional room to respond to a question, attach supplemental pages.

Mark all supplemental pages with the applicant's name, the property address, application tax year, and the question number.

Tax Year:			
Billing Period (select one or both):	1st Half of Tax Year (Application due Nov. 1)	2nd Half of Tax Year (Application Due May 1)	
1) Applicant Information			
Name:Mailing Address:			_
Applicant's Relationship to Property:	OwnerTenantOther (please describe)	_
Property Street Address: Owner of Record: Farm and/or Business Name (if applica	able):	quare Footage: (total floor a	_
 Type of Farm (select all that apply Outdoor, dirt farming Indoor farming Rooftop farming 	•	Aquaponics/HydroponicsOther, please specify:	
Total square footage of property used	exclusively as a Farm:	(minimum 2,5	600 sq/ft)
Percentage of property used as a farm	n:		_
area (GBA) of the property *To calculate the percentage if the fa divided by the GBA of the building. (9	rm is in a building or other improv 6 IN = area (ft²) farm/GBA building rm is on a building or other improv GBA of the roof. (% ON = area (ft²)	vement, use the equation: total area (ft²) of farm/(GBA building + GBA roof))	the farm
mytax.dc.gov. Is the property exempt f	rom real property tax (sec. 47-1	.005(c)):YesNo	
3) Soil Testing			
program and the soil found to be subs	tantially free from arsenic, lead Soil tests must be able to test	e (12) months prior to applying for the U I, and heavy metals and safe for use in the for all heavy metals and contaminants in at a minimum.	he growth
, ,		will not plant in or use the site soil from hydroponic towers, by checking the box	

☐ Applicant certifies that no elements of production on the farm will include the use of or growing in un-tested soil

(Applicant initials)

initialing the below:

4) Farm Pre-certification

Certify the beginning dates (and anticipated end date) in which the portion of the property applying for the tax abatement will be or has been continually in use as a farm. Must be a minimum of three (3) months per tax period.

*All information will be verified before official certification is issued

Beginning date: _	
End date:	

5) Required Attachments

- A. <u>Site Map</u>: A simple visual representation, i.e., site map, of the proposed farm site and its size in relation to the parcel of land. Include the area and dimensions of the farm and the property in feet.
- B. <u>Photographs</u>: Please include three to four (3-4) color photographs of the portion of property used continuously as an urban farm site. Ensure that the photographs are adequate to show the existing conditions on the entire area and context of the urban farm site in relation to any other portions of the property.
- C. <u>Narrative</u>: (500 word maximum) Statement demonstrating how the urban farm will promote and foster a *sustainable* and equitable food system.
- **D.** <u>Planting Plan:</u> Provide a one (1) year planting plan in table format that includes your total anticipated crop yield for each crop grown. (See attached example.)
- E. <u>MyTaxDC page</u>: Provide an attachment of <u>mytax.dc.gov</u> page indicating the land area and/or gross building area, as applicable, for the SSL/address that you are requesting abatement. If information is unavailable, please indicate "information unavailable" along with document.

Instructions for Attachment E:

- 1. Go to mytax.dc.gov website.
- 2. From the main screen, click on "Search Real Property by Address or SSL"
- 3. Enter square and lot or street address of the property.
- 4. Click on the result.
- 5. Click on the "Assessment" tab.
- 6. The land area figure is shown in the "Assessment Information" box
- 7. Gross Building Area (GBA)
 - for a Residential property is shown under the "Features" tab
 - for a Commercial property please contact the Appraiser listed in the "Assessment" tab
 - Note: this does not show roof area. The applicant for a rooftop farm would have to provide that information in its application.

6) Signature

By signing below, the Applicant certifies to the District of Columbia and the Department of Energy and Environment that as of the date set forth below, that the information set forth above is true, correct, and complete. The Application certifies that all farming and related activities shall be in accordance with all applicable District laws and requirements including DC Zoning regulations and the Office of Tax Revenue.

Applicant Name	
Signature	Date
Property Owner (if differen	t from applicant)
Signature	Date

Contact Information

If the applicant has any questions or concerns regarding the completion of this application, please contact:

Kate Lee

Kate.lee@dc.go

v (202) 924-8932

Planting Plan Example					
	e.				
Tax Year	2022				
Season	Spring	Summer	Fall	Winter	
zucchini	100				
squash	100				
kale	250		100		
collards	250		100		
cilantro	50				
parsley	50				
lettuce	100				
tomato (cherry)		150			
pepper		50			
swiss chard		50			
cucumbers		100			
basil		50			
okra		50			
eggplant		50	•		
nasturtium		100			
arugula	50		50		
chives	50				
mustard greens	100		100		
garlic				100	
cover crops				100	