

Apply for RiverSmart Rewards Online

Apply for RiverSmart Rewards to receive discounts on your DC Water bill. Discounts are calculated based on the installation of green infrastructure practices that retain stormwater. These are also called stormwater retention Best Management Practices, or BMPs.

1. Create and Manage Your Account

You must have a registered account to use the DOEE Surface and Groundwater System (SGS).

1. The SGS is available at doee.dc.gov/sgs. Click the link where it says *Click here to register*.
2. Fill out the form, and click *Submit* to request an SGS account. Within two business days, the Department of Energy and Environment (DOEE) will grant you access to the SGS and notify you via email with log in instructions. The email, and many other notifications, will be sent to you from notify@quickbase.com.
3. After you receive an email from DOEE, follow the instructions in the email to finish creating your account. Do not share your log in credentials with others.

2. Start a RiverSmart Rewards Application

1. Login to the SGS and click *Erosion, Stormwater, Green Area Ratio and Floodplain*.
2. Click the blue *My RiverSmart Rewards* button and then click *New RiverSmart Rewards Application*. There is a visual walkthrough guide available on this page.
3. You will either need to enter a new site or, if you have any, choose one of your existing sites to enroll. Click *New Site* to begin entering in a new site.
 - a. If you have any existing sites, they will be listed below the *New site* button. Click *Apply for RiverSmart Rewards* next to the address and skip to step 6.
4. After clicking *New Site*, enter in the address you'd like to enroll in RiverSmart Rewards. Click the button *Populate Data from Address* after entering the address. Once it finishes loading, click *Save*.
 - a. You may see a yellow error saying "Fields which are marked unique must contain unique values for all the records." This means that we already have a site with the same address in our system. Please email riversmart.rewards@dc.gov if this happens.
5. Once your site saves, click the button *Apply for RiverSmart Rewards*.
6. In *Application Type*, select either *Simple* or *Standard*:
 - **Simple Application:** Green infrastructure manages 2,000 square feet of impervious surface or less. Most residential properties can use the Simple Application.
 - **Standard Application:** Green infrastructure manages more than 2,000 square feet of impervious surface. If your site has a Stormwater Management Plan, select *Standard*.

If you have any questions about which one you should choose, please contact riversmart.rewards@dc.gov.

7. Identify yourself as the applicant and select whether you are the owner, tenant, or agent.
8. Click *Save*.

3. Add DC Water Accounts

1. Click *Add DC Water Account*, then *New DC Water Account* if you don't see your account number on the page. If you have already entered your DC Water account, click *Select Accounts*.
 - a. If you're adding a new account number, enter in your first and last name, as well as your DC Water account number, billed ERUs, and assessed impervious area. You can find your DC Water account number, billed ERUs, and assessed impervious area on your water bill. Click *Save*.
2. Enter all DC Water Accounts that will receive a discount with this application. For residential properties, there is usually just one DC Water Account. For condominium associations or homeowner associations where individual units are billed by DC Water separately, there may be many DC Water accounts.

4. Enter Green Infrastructure Information

1. Enter information for each green infrastructure practice. If your RiverSmart Rewards application is for green infrastructure that is part of a SWMP, skip this section.
2. Click *Add Green Infrastructure Practice* to begin adding your installations (rain barrel, rain garden, trees, permeable pavers, etc.). On the form that appears, the SGS will use the term BMP (best management practice) instead of green infrastructure.
3. Choose the *BMP Group* and *BMP type* from the dropdowns. If you are entering in permeable pavers, please enter in the contributing drainage area (CDA) of the different land cover types that drain to it (like your roof, driveway, or lawn). Email riversmart.rewards@dc.gov if you have any questions about this, or consult the [Stormwater Management Guidebook](#). Click *Save*.

- **Green Roof**
- **Rainwater Harvesting:** Includes rain barrels, cisterns, and similar practices
- **Impervious Surface Disconnection:** Includes downspouts that drain into a landscaped or pervious area. If the application includes an impervious surface disconnection, please attach site diagram to the application.
- **Permeable Pavement**
- **Bioretention:** Includes rain gardens
- **Infiltration**
- **Open Channel Systems**
- **Ponds**
- **Wetlands**
- **Proprietary Practices**
- **Tree Planting:** Trees must be planted after May 1, 2009 to qualify. Enter the tree species as the *BMP Name*. Enter each tree species as a separate BMP, but multiple trees of the same

species can be entered as a single BMP. DOEE will verify that each tree species meets the minimum eligibility specifications.

4. For Standard Applications, enter the CDA for the BMP. This is the area that drains to the BMP. Use the BMP spreadsheet found at doee.dc.gov/riversmartrewards to determine BMP storage volumes, or contact DOEE at riversmart.rewards@dc.gov or (202) 671-5004 for assistance.
5. You must add each green infrastructure practice separately. For example, if you have two rain barrels, you must enter two separate rainwater harvesting practices.
6. Enter the installation date if applicable.
7. To continue adding installations, click *Add Green Infrastructure Practice*. Repeat until you have entered in all your installations. Once you've added everything that you have installed, click *I'm done adding green infrastructure*.

5. Add Attachments, Complete Application, and Submit

1. Attach any necessary or relevant documentation related to your application, including any photos of your green infrastructure practices. Photos or documents may also be sent to riversmart.rewards@dc.gov.
2. Once you're done, click *Review, Sign, and Submit*. You may see a pop-up asking you to save. If so, click *Save*.
3. Click *Sign and Submit Application*. Check the box *I sign*, and then enter your name into the *Signature* box. Once you're done, click *Submit Application*. And that's it!