



LEAD REDUCTION PROGRAM APPLICATION

How did you hear about the program?

- ☐ Letter from Lead-Safe and Healthy Housing Division
- ☐ Community-Based Organization: _____
- ☐ DC Agency Referral: _____
- ☐ Other (specify): _____

Return with attachments to:

DOEE Attn: Lead Reduction Program
1200 First Street NE, 5th Floor
Washington, DC 20002

Property Owner Information

Name of Owner(s)	First	Middle Initial	Social Security Number

Address of Owner	City	State	Zip

Phone: _____	<input type="checkbox"/> Work <input type="checkbox"/> Home <input type="checkbox"/> Cell	E-mail _____	

Head of Household

Name of Head of Household	First	Middle Initial	Social Security Number

Address of Property	City	State	Zip

Phone: _____	<input type="checkbox"/> Work <input type="checkbox"/> Home <input type="checkbox"/> Cell	E-mail _____	

What is the primary language spoken in your home?

☐ English ☐ Español ☐ Français ☐ 普通话 ☐ 한국어 ☐ Tiếng Việt ☐ አማርኛ ☐ _____

Property Information

1. Year of Building Construction: _____ 2. Type of Exterior (brick, vinyl, etc.): _____
3. Are there rental units in the property? ☐ Yes (how many? _____) ☐ No
4. Are there any liens on the property (tax, creditors, etc.)? ☐ Yes ☐ No
5. Daycare or children's programs on property? ☐ Yes ☐ No
6. Are there children under 6 residing at the property? ☐ Yes ☐ No
7. Has there been previous lead testing of children residing at the property?
- ☐ Yes - If so, what date? _____ ☐ No ☐ Do Not know

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Property Information (continued)

8. Does any child living at this property have an elevated blood lead level? ☐ Yes ☐ No ☐ Do Not Know
9. Is there a known presence of Lead-Based Paint (LBP) or LBP hazards? ☐ Yes ☐ No ☐ Do Not Know
10. If LBP is present, how was its presence determined (e.g., lead inspection, risk assessment, etc.)? _____
11. Is there deteriorated paint present (peeling, chipped or cracked)? ☐ Yes ☐ No
12. Has the property been designated "historic," or is it located in a historic district? ☐ Yes ☐ No ☐ Do Not Know
13. Does the property have any outstanding code violations? ☐ Yes ☐ No
- If yes, are any violations for life safety? ☐ Yes ☐ No
- If yes, are any violations for lead-based paint or deteriorated paint? ☐ Yes ☐ No
14. List all people living in your home, including children under 6 visiting at least 6 hours a week:

Full Name	Date of Birth	Last 4 Digits of SSN	Date of Blood Test for children 6 and under	How long at this address?	Relationship of head of household	Household member annual income
					head of household	

For a pregnant woman, list (P) after last name. If more space is needed for occupant information, please add separate sheet

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Document Checklist

Please bring the following documents (check if provided):

- ☐ Recorded Property Deed (not the Deed of Trust)
- ☐ Current liability/fire insurance (Homeowner's Insurance)
- ☐ Government-Issued Photo ID for Head of Household
- ☐ Birth Certificate for each child under 6 currently residing in the property or visiting at least six hours per week
- ☐ Proof of Social Security number for all household members
- ☐ Verification of Household Income

For household members 18 and over:

- ☐ **Employment Verification Form**, paystubs, benefit, pension, unemployment, etc.

For household members 17 and under:

- ☐ **Child Support Verification Form**, Supplemental Security Income (SSI), and/or Temporary Assistance for Needy Families

If your household receives Zero Household Income:

- ☐ **DOEE Zero Income Affidavit Form**

- ☐ Verification of Household Assets:

Bank Accounts:

- ☐ Savings Account Statement issued within the past 30 days
- ☐ Checking Account Statements for the past 6 months
- ☐ **Notarized Statement of No Bank Account Form**

Property other than primary residence, other assets, etc.

- ☐ Passbooks/financial statement completed by a financial institution, or real estate tax assessment/appraisal

If Applicable:

- ☐ Copy of documentation determining the presence of lead-based paint or lead-based paint hazards
- ☐ Copy of lead-based paint disclosure form
- ☐ Copy of violation for lead and/or deteriorated paint
- ☐ Photographs of the exterior street-side elevation

Take a look at our **Lead Reduction Program Income and Asset Documentation Guide** – the guide and the **bolded** supplemental forms are available on our website at <https://doee.dc.gov/service/lead-reduction-program>. If you still have any questions about filling out this application call (202) 671-1757 or email LaWanda.Jones@dc.gov.

See next page to complete application and provide initials.

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CERTIFICATIONS AND DISCLOSURES (continued)

If at any stage in the application process, the Department of Energy and Environment determines that you are not eligible to participate in the Lead Reduction Program, you will be notified in writing at the earliest point such a determination is made.

_____ (initials)

Further, by signing this application, you understand and agree that, as a governmental agency, the Department of Energy and Environment is required to notify any and all governmental agencies of any unlawful conditions and/or potential violations of District of Columbia law relating to housing or health code conditions that may have been discovered as a part of the Lead Reduction Program application process.

_____ (initials)

You further agree, and understand, that, in the event that your application for funding by the Lead Reduction Program is denied, you are not relieved of any lawful duty and/or obligation you have to ensure that your property complies with all DC housing and health laws.

_____ (initials)

The remainder of this page is blank.

See next page to complete application and provide signature.

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SIGNATURES

1. Applicant Print Name

2. Homeowner Print Name

Signature

Signature

3. Tenant (if applicable) Print Name

4. Tenant (if applicable) Print Name

Signature

Signature

The following information concerning minority and sex is requested for statistical purposes so the Department may determine the degree its programs are utilized by minority individuals and businesses. If applicant is a business, check the category applicable to 51 percent or more of the ownership:



☐ Male

☐ Female

☐ Black/African American

☐ Hispanic

☐ White

☐ Asian/Pacific Islander

☐ American Indian/Alaskan Native

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LEAD REDUCTION PROGRAM APPLICATION

NOTICES: Personal Information

The information requested by the Department of Energy and Environment (DOEE) is necessary in determining your eligibility for the Lead Reduction Program (LRP) grant. Your failure to disclose this information may result in the denial of your application. Availability of this information for public inspection is governed by the provisions of the District of Columbia Freedom of Information Act of 1976 (DCFOIA), Pub. L. 614, D.C. Official Code §§ 2-531 et. seq.

This information will be disclosed to appropriate staff of DOEE for purposes directly connected with administration of the LRP program. Such information is not routinely shared with federal or local government agencies, but would be made available to the extent consistent with D.C. law, the DCFOIA and any other Federal reporting requirements.

Any person who knowingly makes, or causes to be made, a false statement or representation relative to this application shall be subject to criminal prosecution, a fine of up to \$1,000 and/or imprisonment 180 days and if a loan/grant has been made, immediate call of the loan/grant requiring payment in full of all amounts disbursed pursuant to D.C. Official Code § 22-2405 (2002).

CERTIFICATIONS AND DISCLOSURES

The undersigned applicant hereby makes application to the Department of Energy and Environment for a LRP grant for the purpose of reducing lead-based paint hazards in housing.

Applicant agrees they will not discriminate against any person the basis of race, color, religion, national origin, sex, marital status, physical or mental handicap, or age in any aspect of the program and to comply with all applicable federal and local laws regarding discrimination and equal opportunity in employment, housing and credit practices, including Title VI of the Civil Rights Act of 1964 and regulations pursuant thereto and the D.C. Human Rights Act of 1977, as amended, D.C. Official Code §§ 2-1401.01 et. seq.. Title VIII of the Civil Rights Act of 1986, as amended, requires a certification that the borrower's organizations documents contain a nondiscrimination clause.

Applicant certifies that no tenant living in any residential unit in the property to undergo lead hazard reduction has been forced to move without cause in the 12-month period preceding the submission of this application and that none will be forced to move without cause prior to loan/grant closing. Applicant further agrees to comply with the relocation requirements of the LRP Program if any residential tenant is required to be temporarily displaced as a result of the rehabilitation undertaken pursuant to the loan/grant.

Please initial each of the following statements to verify that have you read and understood each statement.

There is no guarantee that your application for the Lead Reduction Program will be approved.

_____ (initials)

Further, if your initial application is approved, it could be determined to be ineligible at different stages in the application process, for a variety of reasons, including but not limited to,

- Availability of funding,
- Failure to meet all Lead Reduction Program guidelines and underwriting criteria, and
- Lead Reduction Program eligibility requirements.

_____ (initials)