



2023 Representative Organization Registration Fees

The fees due from a representative organization (RO) depend on the number of participating manufacturers. ROs have a base registration fee of **\$16,561.38** if there is one manufacturer, plus **\$2,429.00** for each additional manufacturer participating in the RO.

The RO can decide how to allocate the fee among the participants.

Submittal date:

Under the law, a representative organization registration application, including payment of fees, is due by December 31, 2022. However, we strongly recommend submitting the application by October 7, 2022 to provide time for review, as well as correction and resubmittal if necessary. DOEE will disapprove deficient or incomplete applications. As sale of unregistered CEE is prohibited, an application must be approved by DOEE by January 1, 2023 for a manufacturer to be in compliance at the beginning of the new program year. A manufacturer selling unregistered CEE after January 1 may be subject to enforcement action.

How to submit:

Registration fees (and any shortfall fees from manufacturers that registered in a different registration category for 2021) must be submitted by the RO for the total number of manufacturers in one check, or in a single payment via the online payment option once available.

For payment instructions, visit <https://doee.dc.gov/service/eCYCLE-DC-Manufacturers>. That webpage contains the most up-to-date instructions for paying fees by check and will soon have information about a new online payment option. When paying by check, please be sure to list the correct payee and mail the check to the correct address as shown on that webpage.

Calculating the fee:

Fees can be calculated by the following formula, where “Y” is the number of RO participants:

$$\$16,561.38 + (\$2,429.00 * (Y-1)) = \text{total registration fee due}$$

For your convenience, the fees for ROs of varying sizes are shown on the next page.

Number of Manufacturers in the Representative Organization	Registration Fee
One manufacturer	\$16,561.38
Two manufacturers	\$18,990.38
Three manufacturers	\$21,419.38
Four manufacturers	\$23,848.38
Five manufacturers	\$26,277.38
Six manufacturers	\$28,706.38
Seven manufacturers	\$31,135.38
Eight manufacturers	\$33,564.38
Nine manufacturers	\$35,993.38
Ten manufacturers	\$38,422.38
Eleven manufacturers	\$40,851.38
Twelve manufacturers	\$43,280.38
Thirteen manufacturers	\$45,709.38
Fourteen manufacturers	\$48,138.38
Fifteen manufacturers	\$50,567.38

There is no limit to the number of manufacturers that can participate in a representative organization. Add \$2,429.00 for each additional manufacturer over fifteen as represented in the chart above.

For more information, please visit doee.dc.gov/ecycle.
 Questions? Email productstewardship@dc.gov.