

**SEU Advisory Board Meeting
Minutes 12/17/18**

Call to Order

Chair Corman called a quorum of the Sustainable Energy Utility Advisory Board (SEUAB or Board) to order at 10:15 AM, December 17, 2018 at the Department of Energy & Environment (DOEE), 1200 First St., NE, Washington, DC.

Roll Call/Introductions

Roll call was taken and the following people were in attendance:

Board Members; Bicky Corman, Nina Dodge, Betty Ann Kane, Kirsten Williams

Board Members on the Phone: Sandra Mattavous-Frye, Dr. Donna Cooper, Richard Graves, Sean Skulley, Millie Knowlton, Scott Williamson,

Absent Board members: John Mizroch, Nicole Steele, Farrah Saint-Surin

Other Attendee: Tommy Wells (Director, DOEE); Taresa Lawrence (Deputy Director, DOEE); Lance Loncke (Associate Director, DOEE); Hussain Karim (Assistant General Counsel, DOEE); Lynora Hall (Staff Assistant, DOEE); Marcus Walker (Director of Operations, DCSEU); Yohannes Mariam, (Senior Economist, OPC); Alissa Waters (Sr. Management Analyst, OCFO), Mansi Talwar, (DCSEU); LaKeisha Lockwood (Energy Program Specialist, DOEE); Angela Johnson (Director of Finance, DCSEU); Ben Burdick (Marketing and Communications Manager, DCSEU); Ted Trabue (Managing Director, DCSEU); Bob Jose (AFO-OCFO); Pattie Boyd (Senior Technology Strategist, DCSEU); Bernice McIntyre (Regulatory Strategy Director, WGL Energy); Anmol Vanamali (DCSEU); Tamara Christopher (DCSEU); Mansi Talwar (DCSEU); Adrienne Mouton-Henderson (OPC); Shelly Cohen (DCSEU); Anna Lising (DOEE)

Meeting weblink: <https://www.youtube.com/watch?v=9UNXILtDG94>

Approval of Agenda

The motion to move the SEU Annual Report to the beginning of the agenda was moved by Chair Bicky Corman and seconded by Nina Dodge, and unanimously by the Board.

I. Official Business

Review and Adoption of the November 13, 2018 Minutes

The November 13, 2018 will be approved at the next board meeting.

Drafting SEUAB Annual Report (7:35)

The Board reviewed the draft Annual Report and made several changes to the Executive Summary and other sections.

The Executive Summary should read: Pending legislation could result in a new rate for the District's electric and natural gas utility commencing energy efficiency reduction in programs with enhanced coordination between the utilities and other interested stakeholders.

Dr. Donna Cooper will submit some language for the executive summary.

Dr. Lance Loncke will meet offline with Dr. Cooper to discuss methodologies.

Table 1 - First paragraph change inadvertently to necessitated and change the last sentence.

Second paragraph - Suggested language was discussed to change: Per NMR, the cost of first year electricity savings for the DCSEU in FY 2017 was less than that of nearby PEPCO Energy and BGE.

It was noted that NMR uses the same methodology that was used by ACEEE.

Chair Corman added a footnote: The general methodology employed is the same as ACEEE.

Page 2 Add: However the Board has questioned and expect that we'll explore in FY 2019 whether the changes to the DCSEU contract that now require that each dollar spent from the low-income arena reduces that amount of low-income saving as necessitated by this shift, and the kind of project carried out in the low-income space discourages the DCSEU from pursuing certain low-income projects because of the challenges in finding the record of savings.

The Board reviewed the rest of the sections as follows:

Section 3: Explain Changes to Contract: No change

Section 4: Legislative or other changes that impacted the SEU: Revised language inserted.

Section 5: Natural Gas Consumption: Change to Custom Retrofit,

Section 6: Electricity Consumption: Under Verified Results Dr. Cooper will update the numbers in the chart.

Section 7: Increasing Renewable Energy Generating Capacity: No Change

Section 8: Increasing Energy Efficiency of Low Income Properties: No Change

Section 9: Green Jobs: Revised data were reviewed and inserted.

Section 10: Leveraging External Funds: Verify Numbers.

Section 11: Reducing Growth in Peak Demand [Tracking Goal]

Section 12: Reducing Growth in Largest energy Users [Tracking Goal]

Section 13: Innovation: Add: “of the strategic plan”

Section 14: Societal Cost Test: Add: “the Board recommends working with other agencies and new technologies”

Section 15: CBE Requirements: No Change

Section 16: Engagement/Outreach: Revised language inserted.

The Board voted to approve the annual report subject to further additions, that would subsequently be circulated to the Board.

A motion was made by Chair Corman to approve the annual report, which was second by Kirsten Williams, and unanimously approved by the Board.

Recognition

Chair Corman recognized Chairman Betty Ann Kane for her continued support on the Board. Mr. Wells thanked her for her outstanding work throughout her years as a government worker. The model of leadership given by Chairman Kane has been exceptional.

Chairman Kane said that she has appreciated the kindness shown to her over her many years as a government worker. Mr. Willie Phillips will be replacing her, and she wished the Board continued success.

General Updates

Old and New Matters

- None

Actions taken by the Board

- None

Actions for the next Agenda

Adjournment

- Chair Corman adjourned the meeting at 12:10 PM.

Minutes prepared by: Lynora Hall

