

# **Request for Offers for Surplus School Building Reuse**

Government of the District of Columbia



# **Purpose of the Request for Offers (RFO)**

- Provide public charter schools with the opportunity to submit offers for the reuse of surplus public school space as required under DC Code §38-1802.09.
- Identify highly qualified public charter school tenants (track record, experience, resources).
- Activate vacant public facilities to improve neighborhood safety.

## Who May Apply?

- Pursuant to D.C. Official Code § 38-1802.09 (2007 Supp.)(the "Act"), an "eligible applicant" is an approved public charter school or a public charter school whose petition to establish a public charter school has been conditionally approved.

## **Right of First Offer**

- In order to exercise the right of first offer under D.C. Code § 38-1802.03 (d)(2)(2007 Supp) an Eligible Applicant must respond to an RFO.
- A Responsive Offer must be submitted from an Eligible Applicant and comply with all of the provisions of the RFO.

# **Disposition Process**

## **Site Selection through Lease Execution**

1. DCPS declares a facility surplus and transfers responsibility to the Department of General Services (DGS)
2. DGS performs a site analysis including a conditions assessment and construction estimate.
3. DGS holds a public hearing on the disposition of a public asset in accordance with DC Code §10-801.
4. DGS issues a solicitation (or Request for Offers)
  - A. RFO released on DGS' website
  - B. Pre-submission meeting for interested applicants
  - C. Site visits for interested applicants
  - D. Offer Submissions Due
5. Evaluation panel reviews and scores offers
6. Evaluation panel recommends awards to DGS and DME
7. Property Appraisal
8. Negotiation and Execution of Letter of Intent
9. DGS submits disposition package to Council
10. Council reviews and approves disposition of a public asset
11. Negotiation and execution of final lease

# Point of Contact

- Direct all questions on the disposition process via email to: [althea.holford@dc.gov](mailto:althea.holford@dc.gov)
- Submit solicitations to:  
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