

**Self-Employment Statement**

The DC Department of Energy and Environment (DOEE) uses this form as proof that you and/or a household member are self-employed or own a business in addition to working for an employer. It is required in order to receive services such as Low Income Home Energy Assistance Program, Utility Discount Program, Weatherization, and Emergency Mechanical Systems Replacement.

**Tell us about yourself.**

Full name:		Phone:	
Residential Address:	Unit:	Washington, DC	ZIP:

**Visit a notary before continuing:**

Take this form and a photo ID to a certified notary before you finish this form. A notary is someone appointed by the government to witness people signing important documents. They will verify your identity and confirm that you are the person signing this document and that you aren't being pressured to sign.

You can find a notary in your neighborhood by visiting <https://os.dc.gov/service/search-notary-public>. In DC, the notary cannot charge you more than \$5 to notarize this document. Sometimes it will be free.

**Tell us about your household's self-employment income in your own words.**

Your household is anyone who lives with you, including children. To calculate your household's self-employment income add up the money anybody in the house makes from self employment. Please provide for each household member receiving self-employment income: a description of the type of work, any associated business names, the most recent AGI per IRS Form 1040 (if available), the anticipated self-employed yearly income, and any other pertinent information.

*For example, "John Doe, Caterer, John Doe Catering LLC, \$23,085 AGI for 2023, \$35,000 in anticipated 2023 yearly income."*

---



---



---

I affirm that the statement I have written above, and all information I submitted or will submit to request services from the District of Columbia Government, are true, correct, and complete to the best of my ability, knowledge, and belief. I understand that I can be penalized by fine or imprisonment for making or submitting false statements or documents.

Your signature: \_\_\_\_\_ Date (MM/DD/YYYY): \_\_\_\_\_

I affirm that the person named above, who provided me \_\_\_\_\_ (type of ID), completed this form in front of me.

Notary signature: \_\_\_\_\_ Date (MM/DD/YYYY): \_\_\_\_\_

Notary Stamp and Seal with ink:

**Submit this completed Income Statement to DC Government.**

Attach this completed Statement to your Low Income Home Energy Assistance Program, Utility Discount Program, Weatherization, or Emergency Mechanical Systems Replacement application form, and follow the application's instructions for submitting.