

ENFORCEMENT DASHBOARD

USER GUIDE

The DOEE Enforcement Dashboard is an interactive map that allows users to browse enforcement actions taken by DOEE. This guide provides the following information:

- What the Dashboard includes
- What the Dashboard does not include
- How to use the map
- How to use the filters
- How to view citations
- Understanding the data on each NOI

WHAT THE DASHBOARD INCLUDES

The Dashboard includes data about DOEE-issued Notices of Infractions (NOIs). NOIs are like tickets. They notify people or entities (**respondents**) that DOEE has determined that they have violated a District law or regulation (i.e., committed an **infraction**) and assess a fine.

The Dashboard also contains data about the **citation**, the specific regulation associated with the infraction. A single NOI may have more than one citation, such as a citation for operating without a permit and a citation for failure to submit a report.

The Dashboard homepage indicates the date range of the data displayed. The date range is based on the fiscal year, not the calendar year, of NOI issuance. The fiscal year is October 1 through September 30. For example, Fiscal Year 2025 would include NOIs issued between October 1, 2024, and September 30, 2025.

WHAT THE DASHBOARD DOES NOT INCLUDE

The Dashboard is not updated continuously. It contains data downloaded in October, shortly after the end of the fiscal year noted on the map. It is therefore a snapshot of the NOIs issued during the covered fiscal years as of the date of the download. The status of a particular NOI may have changed since the download. DOEE also occasionally identifies an error in the underlying data and makes a correction.

The Dashboard does not include all NOIs issued by DOEE.

- In some instances, an NOI was issued, but later canceled. For example, DOEE may cancel an NOI if the Department obtains information demonstrating that the respondent was not liable for the violation or if DOEE decides to fold the infraction into another enforcement action. The Dashboard does not include cases canceled before the date of the download.
- In some cases, DOEE issued NOIs for violations of District law that occurred outside of the District, such as paperwork violations by companies with headquarters in another state. In other instances, the infraction location may not correlate to a discrete address or landmark. These NOIs are in the dataset, but do not appear on the map.

In addition, the Dashboard includes only NOIs; it does not include other types of DOEE enforcement. DOEE issues notices of violation and administrative orders and directives, revokes and modifies DOEE-issued permits and licenses, and refers major cases to the District's Office of the Attorney General or the U.S. EPA for civil or criminal enforcement. These are not included in the dataset and are not shown on the map.

For additional information about environmental enforcement in the District, see [EPA's Enforcement and Compliance History Online \(ECHO\)](#), which contains information on facilities, inspections, violations, and environmental enforcement by state.

HOW TO USE THE MAP

The map and associated charts and lists may be enlarged to cover the entire screen for better viewing by clicking the upper right corner of the pertinent box.

Zooming in and out of the map and applying filters (see below) changes the numbers of NOIs visible on the map. The charts and lists on the right side of the Dashboard correspond to the area seen on the map. As zooming and filtering alters the map the charts and lists will update to reflect what can be seen on the map.

The user may also explore the following features:

- Click on the magnifying glass to search for an address
- Use the list icon to see the color codes for the dots (each enforcement program is a different color)

- Change the base map style with the file icon
- Create predefined bookmarks
- Apply filters by clicking on charts

The stack icon in the upper right corner of the map allows selection of different map layers. By clicking and unclicking the various layers, the user can change what appears on the map.

HOW TO USE FILTERS

The Dashboard allows the user to filter the data to see specific types of information. Clicking on the arrow at the far left of the Dashboard opens the filter options. The user can click on the filters to view NOIs issued by fiscal year, date of violation, type of violation, the District ward where the violation occurred, and the citation. Applying filters changes the map, charts, and tables.

Please note that if infraction location is an intersection, not an address, it does not have a Ward assigned and will not appear in the “ward” filter. The Dashboard includes the data for such infractions, and the point will appear on the map, but the filter is incomplete.

HOW TO VIEW CITATIONS

To view the citations (violations) associated with a particular NOI or NOIs for a specific citation, the user needs to work with the map layers. The map shows NOIs as the default map layer. To see citations, the user needs to turn off the “Notice of Infraction” layer and select the “Citations” layer. To do this, click the stack icon in the upper right corner of the map and then toggle off “Notices of Infraction” and toggle on “Citations.” The map, charts, and tables will show the citations in the NOIs.

Finding Citations for a Particular NOI. With both the NOI layer and Citation layer toggled on, click the dot of interest. A pop-up box will appear. Use the arrow symbols in the top right corner of the box to see a second pop-up box. One box will show information about the NOI and the other information about the citation for that NOI. If the NOI had more than one citation, there is a separate pop-up box for each citation. If DOEE issued more than one NOI at that location, there will be multiple pop-up boxes for the NOIs and citations.

Finding NOIs with a Specific Citation. With only the “Citations” layer on, click the arrow at the far left of the Dashboard to open the filters. Click on “Citation” and

enter a key word or phrase in the Search box. For example, to see the NOIs with citations for failure to charge a \$0.05 bag fee, enter the word “bag” in the Search box. All citations containing the word “bag” will appear, and the user can select the bag citations of interest. This will refresh the map, charts, and tables.

As there are numerous citations, it may be easiest to use the program filter, unless the user is interested in a specific citation. For example, the “Air” filter will show all air violations, but the citation table must be used to find fugitive dust violations.

UNDERSTANDING THE DATA ON EACH NOI

The points on the map represent the location where an infraction occurred. Clicking on a point allows the user to see information about the NOI. Please be aware of the following:

- DOEE may have issued more than one NOI at a single location. The right-hand corner of the NOI pop-up box will indicate whether there is more than one NOI. Click on the arrows to see each NOI issued at that location.
- If a case is not closed, there may have been developments, such as cancellation of an NOI or payment of a fine, that occurred after DOEE downloaded the data for the Dashboard.

The NOI pop-up box for each dot contains the following information.

Respondent Name. The person or entity DOEE identified as liable for the violation. In a small number of cases, DOEE may issue an NOI to more than one respondent. The Enforcement Dashboard includes only the first name on the NOI.

Infraction Location. The address or location where DOEE identified a violation.

Date of Infraction. The date DOEE identified a violation. In some instances, DOEE identified a multi-day violation. The Dashboard only contains the first date of the violation.

Enforcement Notice Number. For most violations, DOEE conducts a two-step enforcement process. DOEE first issues an Enforcement Notice, an initial action that can be resolved directly with DOEE. If the case is resolved at this stage, DOEE closes the case and no further enforcement action on the violation is taken is

taken. If the case is not resolved, DOEE issues an NOI. In some instances, DOEE issues an NOI as the first step in the enforcement process, and there is no Enforcement Notice.

Enforcement Notice Date of Service. The date DOEE mailed the Enforcement Notice to the Respondent.

Enforcement Notice Disposition. The outcome of the Enforcement Notice step.

NOI Number. The case number, if an NOI is issued.

NOI Date of Service. The date DOEE issued the NOI.

NOI Disposition. The outcome of the NOI step. Either the Respondent or DOEE may file the NOI with the District of Columbia Office of Administrative Hearings (OAH) for adjudication. This field describes the type of court order, if any.

Fine Amount. The total fine assessed by the NOI, including all citations, any multi-day penalties, and any escalation of fines for repeat violations.

Fine Amount Paid. The amount paid by the Respondent. This may be less than the fine amount or can be blank, if the respondent resolves the case with DOEE or OAH rules in favor of the respondent. The fine amount paid is greater than the fine amount, if OAH adds a penalty of double the fine amount to the fine or if the respondent paid interest on the fine.

Case Closure Information. If this field is blank, the case was open at the time DOEE created the map. If the field indicates that the case was "sent to CCU," that means DOEE transferred the unpaid fine and penalties to the District's Central Collection Unit as required by law. DOEE can close a case as "Other" for a variety of reasons.

The Citations pop-up box contains similar information as well as the citation that describes the violation. As discussed above, the "Citations" layer must be turned on to see the Citations box.