

# ROOTING DC

a free urban gardening forum

## - VOLUNTEER FAQ -

### ● What are the roles of volunteers?

ROLE	DESCRIPTION
Event set-up	Assist with setting up Registration and the Exhibitor Hall, preparing the classrooms, hanging signage  Requires physical movement and capability.
Registration	Receive attendees at the Registration table,  <i>*Must have a cell phone and be willing to put an Eventbrite app on your phone for use during this shift.</i>  Requires interaction with attendees. Seats will be available.
Workshop Runner	Greet presenter and workshop guests in assigned classrooms, manage classroom attendance, communicate technical difficulties to event staff, attend to presenter and attendee questions as needed, manage time to ensure effective start and end of workshop  Requires standing for portions of/possibly the entire shift.
Hall Guide	Assist attendees with questions/directions for navigating the event schedule and facility.  Requires interaction with attendees and standing for the duration of the shift.
Tech Support	Assist with technical support as needed throughout the day.
Event breakdown	Assist with breaking-down Registration and Exhibitor Hall, move tables/chairs to loading area, remove all event signage, return classrooms to their original order and cleanliness, general cleaning of school before custodians come in.  This requires physical movement and capability.

- **How do I sign up to volunteer?**
  - [Submit your contact information here](#) and you'll be contacted when we call for volunteers.
- **What is the time commitment for volunteers?**
  - Volunteer shifts range from 2-4 hours. You are welcome to sign up for multiple shifts which occur both during the event and the evening before.
- **Is there a room where I store/secure my belongings during my shift?**
  - Yes, there is a designated Volunteer Room where you can leave your belongings.
- **What should I wear when volunteering?**
  - Volunteers will be provided with a Sustainable DC tee-shirt. Beyond that we advise that you dress comfortably.
- **Will food/drinks be provided?**
  - Complimentary snacks will be provided for volunteers in the Volunteer Room. Food trucks will be on site during lunch hours for meal purchase. You are welcome to bring your own snacks/lunch.
- **Can students volunteer? Can volunteering qualify for graduation service hour requirements?**
  - District students ages 16+ can volunteer for the event which can qualify for required community service hours.
- **Are there qualifications or requirements to volunteer?**
  - While we are glad to have returning volunteers, no previous experience is necessary to volunteer for our event.
- **Will there be training for volunteers?**
  - There will be a brief, virtual, optional, volunteer orientation the week before the event.